

MINUTES OF MEETING
CAPITAL REGION COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Capital Region Community Development District was held Thursday, October 10, 2019 at 6:30 p.m. at the Southwood Community Center, 4675 Grove Park Drive, Tallahassee, Florida.

Present and constituting a quorum were:

Brian Kelley	Chairman
Jennings DePriest	Vice Chairman
John Ray	Supervisor
Kyle Rojas	Supervisor

Also present were:

James Oliver	District Manager
Sarah Sandy	District Counsel
Robert Berlin	Operations Manager - GMS
John Curtis	St. Joe Company

The following is a summary of the actions taken at the October 10, 2019 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Kelley called the meeting to order at 6:30 p.m.

SECOND ORDER OF BUSINESS

The Pledge of Allegiance

Mr. Ray led the Pledge of Allegiance.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the September 5, 2019 Meeting
- B. Balance Sheet as of August 31, 2019 and Statement of Revenues & Expenditures for the Period Ending August 31, 2019

- C. Allocation of Assessments**
- D. Check Register**

On MOTION by Mr. Ray seconded by Mr. DePriest with all in favor the consent agenda items were approved.

FIFTH ORDER OF BUSINESS **Approval of Agreement with Bulldog Strategy Group for Website Services**

Ms. Sandy stated the agreement is solely for website maintenance and the services are outlined in the agreement.

On MOTION by Mr. DePriest seconded by Mr. Rojas with all in favor the agreement with bulldog Strategy Group for website services in the annual amount of \$6,000 was approved.

SIXTH ORDER OF BUSINESS **Discussion of Scope of Services for Communications Services**

This item deferred.

SEVENTH ORDER OF BUSINESS **St. Joe Update (John Curtis)**

Mr. Curtis stated we are moving forward with construction on Biltmore Extension, you will see work on Orange Avenue preparing to create on-street parking and we are hoping that by Thanksgiving that section of Biltmore will be open.

EIGHTH ORDER OF BUSINESS **Update Regarding DRI Matters**

Mr. Curtis stated we submitted the comp plan two weeks ago and the plan now is that will be approved in April and adopted in June. We are beginning the process of rescinding the DRI, that will happen in June when the comp plan goes into effect and that will be after the big fix. I will submit copies of the documents to staff that will be submitted to the city.

NINTH ORDER OF BUSINESS **Staff Reports**

- A. Attorney - Report**

There being none, the next item followed.

B. Dantin Consulting

There being none, the next item followed.

C. Communications Consulting

There being none, the next item followed.

D. Property Management Report

1. All Pro Reports

A copy of the All Pro reports was included in the agenda package.

2. Operations Memorandum

A copy of the operations memorandum was included in the agenda package.

3. Variance Report

A copy of the variance report was included in the agenda package.

E. Manager

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisor's Requests

Mr. Kelley stated we need to be prepared at the next meeting to elect a new chairman.

Mr. Rojas asked with us meeting every other month if something arises with Sandi how is everything going to be handled with the board?

Mr. Oliver stated we have several districts that meet on a bi-monthly basis, so it is not unusual. If there is an issue that arises requiring timely action, we would confer with the chair to call a special meeting. We don't need much lead time to publish a notice of special meeting in the Tallahassee Democrat.

Mr. Rojas asked is there a way to call in and make the call public so that we can do it remotely?

Mr. Kelley stated you can't have a quorum unless there are three supervisors physically present. We can't create a virtual meeting with all five of us.

Ms. Sandy stated we can have emergency meetings that can be called for things such as hurricane repairs and there is the ability to spend money in that situation.

ELEVENTH ORDER OF BUSINESS

Audience Comments

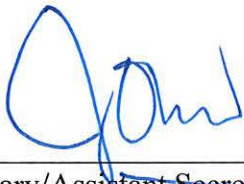
There being none, the next item followed.

TWELFTH ORDER OF BUSINESS

**Next Scheduled Meeting – December 12, 2019
at 6:30 p.m. at the Southwood Community
Center**

Mr. Kelley stated our next meeting is December 12, 2019 at 6:30 p.m. in the same location.

The meeting adjourned at 7:00 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman