

***CAPITAL REGION***  
*Community Development District*

*June 11, 2020*

## *AGENDA*

# Capital Region Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

***District Website: [www.mysouthwoodcdd.com](http://www.mysouthwoodcdd.com)***

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June 4, 2020

Board of Supervisors  
Capital Region Community Development District

Dear Board Members:

The Capital Region Community Development District Meeting is scheduled for **Thursday, June 11, 2020 at 6:30 p.m.** via Zoom.

Following is the advance agenda for the meeting:

## **Board of Supervisors Meeting**

- I. Roll Call
- II. The Pledge of Allegiance
- III. Audience Comments
- IV. Approval of Consent Agenda
  - A. Approval of the Minutes of the April 21, 2020 Meeting
  - B. Balance Sheet as of April 30, 2020 and Statement of Revenues & Expenditures for the Period Ending April 30, 2020
  - C. Allocation of Assessment Receipts
  - D. Check Register
- V. Appoint of Audit RFP Committee
- VI. Discussion of Lily Pad Management for Lake Verdura
- VII. Consideration of Resolution 2020-06, Approving the Proposed Budget for Fiscal Year 2021 and Setting a Public Hearing Date for Adoption
- VIII. St. Joe Update (John Curtis)

- IX. Review of Draft Build-Out Budget (O&M)
- X. Update Regarding DRI Matters
- XI. Discussion of Common Area Maintenance of LDR-5, Charter School, and LSF-3
- XII. Staff Reports
  - A. Attorney
  - B. Dantin Consulting
  - C. Communications Consulting
  - D. Property Management
    - 1. All Pro Reports
    - 2. Operations Memorandum
    - 3. Variance Report
  - E. Manager
- XIII. Supervisors Requests
- XIV. Audience Comments
- XV. Next Scheduled Meeting – August 13, 2020 @ 6:30 p.m. at SouthWood Community Center
- XVI. Adjournment

**Audit Committee Meeting**

- I. Roll Call
- II. Review and Selection of Audit RFP Criteria
- III. Other Business
- IV. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

*James Oliver*

James Oliver

District Manager

**Community Interest:**

- A. Roadways – *Supervisor Ray*
- B. Landscaping Conservation Areas – *Vice Chairman Rojas*
- C. Parks and Recreation/Bike Paths/Trail System – *Supervisor Ray*
- D. Budget / Bond Refinancing – *Chairman DePreist*
- E. Security – *Chairman DePriest*
- F. HOA Coordination – *Supervisor Johnston*
- G. City/County Coordination – *Chairman DePreist*
- H. Community Liaison – *Supervisor Kelley*

## *FOURTH ORDER OF BUSINESS*

*A.*

MINUTES OF MEETING  
CAPITAL REGION COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Capital Region Community Development District was held Tuesday, April 21, 2020 at 6:30 p.m. via Zoom.

Present and constituting a quorum were:

Jennings DePriest	Chairman
Kyle Rojas	Vice Chairman
John Ray	Supervisor
April Johnston	Supervisor
Brian Kelley	Supervisor

Also present were:

James Oliver	District Manager
Sarah Sandy	District Counsel
Robert Berlin	Operations Manager - GMS
Keith Dantin	Engineering Consultant
John Curtis	St. Joe Company

The following is a summary of the actions taken at the April 21, 2020 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. DePriest called the meeting to order at 6:30 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**The Pledge of Allegiance**

The board held a moment of silence.

**THIRD ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Approval of Consent Agenda**

- A. Approval of the Minutes of the February 13, 2020 Meeting
- B. Balance Sheet as of March 31, 2020 and Statement of Revenues & Expenditures for the Period Ending March 31, 2020



**C. Allocation of Assessments**

**D. Check Register**

On MOTION by Mr. Ray seconded by Ms. Johnston with all in favor the consent agenda items were approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Submission Received in Response to Landscape and Irrigation Maintenance Request for Proposals**

Ms. Sandy stated when only one proposal is received it is the board's option that if the proposal is responsive to the RFP, which staff believes it is then your options are to move forward with accepting this proposal and directing staff to enter into a contract with All Pro or to reject the proposal based on the lack of responses.

Mr. Berlin stated other than the price of irrigation heads going up 5¢ for a total of \$1,400 the unit costs are the same as are on your current contract. They did not increase any of the line items and the overall increase was \$105,912.15, \$25,000 is for new units and the remainder comes from an increase in the price of mulch on top of an increase in the quantity of mulch.

On MOTION by Ms. Johnston seconded by Mr. Ray with all in favor the proposal from All Pro for landscape and irrigation maintenance was approved as the most responsive proposal and staff was authorized to send a notice of award and negotiate the contract with All Pro that will be brought back to a future meeting for execution.

**SIXTH ORDER OF BUSINESS**

**St. Joe Update (John Curtis)**

Mr. Curtis updated the board on matters related to the Big Fix, preliminary plats and future planning for the remaining portions of Southwood, commercial, industrial, single-family and multi-family with a 5 – 7-year buildout. Staff will prepare a buildout budget that outlines projected growth each year.

**SEVENTH ORDER OF BUSINESS**

**Update Regarding Preliminary Plats for Biltmore Extension (LDR-5 and MDR-13) and LSF-3**

Mr. Curtis stated we are getting ready to generate traffic analysis and intersection analysis for the Biltmore Extension tying into Old St. Augustine as well as how that impacts the intersection of Southwood Plantation and Old St. Augustine. When the new segment of Biltmore comes online adjacent to Unit 31 Phase 3, we are looking at what the plan will be to shut down the segment of Southwood Plantation from Orange Avenue to Biltmore, which will be the eventual trail segment.

Mr. Berlin stated I have to deal with the engineers a little more especially areas up against Orange Avenue. There isn't a landscape plan for that area, it is designed to leave a vegetative buffer in there and there will be areas that will not have large oak trees. I look at all of this as lower maintenance, limited irrigation, no fertilization. Mr. Berlin further presented the areas and improvements in the preliminary plats the District would be expected to accept for ownership and maintenance. Ms. Sandy reminded the Board under the preliminary memo of understanding with St. Joe, staff was looking for any objections from the Board to the plats as presented by Mr. Berlin and, if no objections were voiced, the District would move forward with executing the plat. No objections were made by the Board to either preliminary plat.

#### **EIGHTH ORDER OF BUSINESS**

#### **Discussion of Common Area Maintenance of LDR-5 (Phases 1-3) Charter School and LSF-3**

This item was tabled.

#### **NINTH ORDER OF BUSINESS**

#### **Consideration of Proposal for Management of Lily Pads in Lake Verdura**

Mr. Berlin stated the proposal is take the lily pads out and pile them on the bank, we would let them dry and contract with All Pro outside their regular contract to haul them to the compound and dispose of them. When they are wet it would cost more so we want to let them sit them and dry for a while.

On MOTION by Mr. Kelley seconded by Mr. Rojas with all in favor staff was authorized to further explore costs and process for removal and disposal of lily pads in Lake Verdura.

**TENTH ORDER OF BUSINESS**

**Consideration of Work Authorization No. 13  
Addendum #1 with Atkins for General  
Engineering Services**

On MOTION by Mr. Kelley seconded by Mr. Rojas with all in favor work authorization no. 13 addendum #1 with Atkins was approved.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-05  
Regarding Announcement of Qualification  
Period for Board of Supervisors Seats 2 & 4**

On MOTION by Mr. Kelley seconded by Mr. Rojas with all in favor Resolution 2020-05 was approved.

**TWELFTH ORDER OF BUSINESS**

**Board Guidance Regarding Preparation of  
Proposed Fiscal Year 2021 Budget**

Mr. Oliver stated in June we will bring a proposed budget to the board for approval in order to set a budget hearing to be held in August.

**THIRTEENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Dantin Consulting**

There being none, the next item followed.

**C. Communications Consultant**

There being none, the next item followed.

**D. Property Management Report**

**1. All Pro Reports**

A copy of the All Pro reports was included in the agenda package.

**2. Operations Memorandum**

A copy of the operations memorandum was included in the agenda package.

**3. Variance Report**

A copy of the variance report was included in the agenda package.

**E. Manager**

There being none, the next item followed.

**FOURTEENTH ORDER OF BUSINESS      Supervisor's Requests**

Mr. Rojas stated if we can check on the carp that would be great.

Mr. Berlin stated I call the guy all the time and he said he will let me know when they are going to get them out of the pond, but I will call him tomorrow.

**FIFTEENTH ORDER OF BUSINESS      Audience Comments**

There being none, the next item followed.

**SIXTEENTH ORDER OF BUSINESS      Next Scheduled Meeting – June 11, 2020 at  
6:30 p.m. at the Southwood Community  
Center**

Mr. DePriest stated our next scheduled meeting is June 11, 2020.

The meeting adjourned at 8:50 p.m.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

*B.*

**Capital Region**  
**Community Development District**  
**Unaudited Financial Statements**  
**April 30, 2020**

**Meeting Date**  
**June 11, 2020**

**CAPITAL REGION  
COMMUNITY DEVELOPMENT DISTRICT  
BALANCE SHEET  
April 30, 2020**

	General	Debt Service	Non-Major Fund	Total Governmental Funds
<b><u>ASSETS:</u></b>				
CASH	\$53,955	---	---	\$53,955
Capital Reserve	---	---	\$71,621	\$71,621
INVESTMENT - STATE BOARD	\$1,139,103	---	---	\$1,139,103
<b>INVESTMENTS:</b>				
<b><i>Series 2011A1</i></b>				
Reserve A1	---	\$185,694	---	\$185,694
Revenue A1	---	\$377,890	---	\$377,890
Prepayment A1	---	\$11,512	---	\$11,512
<b><i>Series 2013</i></b>				
Reserve	---	\$430,794	---	\$430,794
Revenue	---	\$998,832	---	\$998,832
Prepayment	---	\$150	---	\$150
<b><i>Series 2018A1</i></b>				
Reserve	---	\$651,977	---	\$651,977
Revenue	---	\$980,405	---	\$980,405
Prepayment	---	\$14,093	---	\$14,093
<b><i>Series 2018A2</i></b>				
Reserve	---	\$136,528	---	\$136,528
Revenue	---	\$265,955	---	\$265,955
Prepayment	---	\$4,998	---	\$4,998
<b>TOTAL ASSETS</b>	<b>\$1,193,058</b>	<b>\$4,058,827</b>	<b>\$71,621</b>	<b>\$5,323,506</b>
<b><u>LIABILITIES:</u></b>				
ACCOUNTS PAYABLE	\$42,111	---	\$16,368	\$58,479
DUE TO OTHER	\$37,523	---	---	\$37,523
DEFERRED REVENUE	\$31,597	---	---	\$31,597
<b>FUND BALANCES:</b>				
UNASSIGNED FOR GENERAL FUND	\$1,081,828	---	---	\$1,081,828
ASSIGNED FOR CAPITAL PROJECTS	---	---	\$55,253	\$55,253
RESTRICTED FOR DEBT SERVICE	---	\$4,058,827	---	\$4,058,827
<b>LIABILITIES &amp; FUND EQUITY &amp; OTHER CREDITS</b>	<b>\$1,193,058</b>	<b>\$4,058,827</b>	<b>\$71,621</b>	<b>\$5,323,506</b>

**CAPITAL REGION**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**

Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Period Ended April 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 04/30/20	ACTUAL THRU 04/30/20	VARIANCE
<b>REVENUES:</b>				
Special Assessment-On Roll	\$1,181,280	\$1,181,280	\$1,165,933	(\$15,346)
Special Assessment-Direct - St Joe	\$379,158	\$221,176	\$221,176	\$0
Interest Income/Miscellaneous	\$2,500	\$1,458	\$5,665	\$4,206
<b>TOTAL REVENUES</b>	<b>\$1,562,937</b>	<b>\$1,403,914</b>	<b>\$1,392,774</b>	<b>(\$11,140)</b>
<b>EXPENDITURES:</b>				
<b>ADMINISTRATIVE:</b>				
Supervisors Fees	\$6,000	\$3,500	\$2,800	\$700
FICA Expense	\$459	\$268	\$214	\$54
Engineering	\$30,000	\$17,500	\$14,551	\$2,949
Arbitrage	\$3,750	\$600	\$600	\$0
Dissemination	\$7,300	\$4,258	\$4,258	\$0
Attorney	\$57,000	\$33,250	\$25,063	\$8,187
Annual Audit	\$4,000	\$4,250	\$4,250	\$0
Annual Report	\$500	\$0	\$0	\$0
Trustee Fees	\$14,000	\$15,516	\$15,516	\$0
Assessment Roll Services	\$11,500	\$11,500	\$11,500	\$0
Management Fees	\$48,620	\$28,362	\$28,362	\$0
Information Technology	\$2,800	\$1,633	\$1,633	\$0
Records Storage	\$150	\$88	\$0	\$88
Travel & Per Diem	\$1,750	\$1,021	\$733	\$288
Telephone	\$300	\$175	\$197	(\$22)
Postage	\$1,500	\$875	\$488	\$387
Printing & Binding	\$2,000	\$1,167	\$862	\$305
Insurance	\$16,627	\$16,738	\$16,738	\$0
Legal Advertising	\$3,500	\$2,042	\$1,327	\$714
Other Current Charges	\$1,600	\$933	\$1,124	(\$191)
Office Supplies	\$200	\$117	\$52	\$65
Dues, Licenses, Subscriptions	\$3,175	\$175	\$175	\$0
Capital Outlay	\$250	\$146	\$0	\$146
<b>TOTAL ADMINISTRATIVE</b>	<b>\$216,980</b>	<b>\$144,113</b>	<b>\$130,444</b>	<b>\$13,669</b>
<b>FIELD:</b>				
Management Fees	\$126,000	\$73,500	\$73,500	\$0
Security	\$10,000	\$5,833	\$5,843	(\$10)
Communications	\$10,000	\$5,833	\$3,000	\$2,833
Utilities	\$45,000	\$26,250	\$26,484	(\$234)
Landscape Maintenance - Contract	\$879,249	\$512,895	\$512,895	\$0
Landscape Maintenance - New Units/Street Trees	\$7,500	\$4,375	\$101	\$4,274
Pond Maintenance - Contract	\$5,000	\$2,917	\$1,730	\$1,187
Pond Repairs - Current Units	\$30,000	\$17,500	\$22,125	(\$4,625)
Pond Repairs - New Units	\$1,500	\$875	\$0	\$875



**CAPITAL REGION**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**

Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Period Ended April 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 04/30/20	ACTUAL THRU 04/30/20	VARIANCE
<b>EXPENDITURES:</b>				
<i><b>FIELD: (continued)</b></i>				
SWMF Operating Permit Fees	\$5,508	\$3,213	\$943	\$2,270
Irrigation Maintenance - Contract	\$49,604	\$28,936	\$28,936	(\$0)
Irrigation Maintenance - New Units	\$500	\$292	\$15	\$277
Irrigation Repairs - Current Units	\$40,000	\$23,333	\$24,992	(\$1,659)
Irrigation Systems Upgrades	\$1,250	\$729	\$0	\$729
Preserve Maintenance	\$40,000	\$23,333	\$36,446	(\$13,113)
Tot Lot Inspection/Maintenance	\$5,000	\$2,917	\$2,336	\$581
Tree Removal/Trimming/Cleanup	\$35,000	\$20,417	\$8,450	\$11,966
Alleyway Maintenance	\$5,000	\$2,917	\$600	\$2,317
Miscellaneous Maintenance	\$7,500	\$4,375	\$5,715	(\$1,340)
Special Events	\$5,000	\$2,917	(\$350)	\$3,267
Other-Contingency	\$5,000	\$2,917	\$1,816	\$1,101
Capital Expenditures	\$25,000	\$14,583	\$0	\$14,583
Reserve for Capital - R&R	\$94,209	\$54,955	\$0	\$54,955
Common Area Maintenance	\$8,000	\$4,667	\$2,421	\$2,246
<b>TOTAL FIELD</b>	<b>\$1,440,820</b>	<b>\$840,478</b>	<b>\$757,999</b>	<b>\$82,479</b>
<b>TOTAL EXPENDITURES</b>	<b>\$1,657,800</b>	<b>\$984,591</b>	<b>\$888,443</b>	<b>\$96,148</b>
<b>EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES</b>	<b>(\$94,863)</b>	<b>\$419,323</b>	<b>\$504,331</b>	<b>\$85,008</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$94,863)</b>	<b>\$419,323</b>	<b>\$504,331</b>	<b>\$85,008</b>
FUND BALANCE - Beginning	\$94,863		\$577,497	
FUND BALANCE - Ending	\$0		\$1,081,828	

CAPITAL REGION CDD  
GENERAL FUND  
FY 2020

Description	ADOPTED BUDGET	October	November	December	January	February	March	April	May	June	July	August	September	Year to Date
<b>REVENUES:</b>														
Special Assessment-On Roll	\$1,181,280	\$0	\$149,478	\$925,674	\$40,852	\$16,720	\$18,592	\$14,617	\$0	\$0	\$0	\$0	\$0	\$1,165,933
Special Assessment-Direct - St Joe	\$379,158	\$31,597	\$31,597	\$31,597	\$31,597	\$31,597	\$31,597	\$31,597	\$0	\$0	\$0	\$0	\$0	\$221,176
Interest Income/Miscellaneous	\$2,500	\$828	\$593	\$380	\$362	\$1,246	\$1,366	\$889	\$0	\$0	\$0	\$0	\$0	\$5,665
Carry Forward Surplus	\$94,863	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$1,657,800</b>	<b>\$32,425</b>	<b>\$181,668</b>	<b>\$957,650</b>	<b>\$72,810</b>	<b>\$49,563</b>	<b>\$51,555</b>	<b>\$47,103</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,392,774</b>

**EXPENDITURES:**

Administrative:

Supervisors Fees	\$6,000	\$800	\$0	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,800
FICA Expense	\$459	\$61	\$0	\$77	\$0	\$77	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$214
Engineering	\$30,000	\$1,313	\$407	\$2,525	\$2,418	\$1,708	\$2,875	\$3,305	\$0	\$0	\$0	\$0	\$0	\$14,551
Arbitrage	\$3,750	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600
Dissemination	\$7,300	\$608	\$608	\$608	\$608	\$608	\$608	\$608	\$0	\$0	\$0	\$0	\$0	\$4,258
Attorney	\$57,000	\$2,435	\$147	\$6,024	\$1,935	\$4,696	\$3,331	\$6,496	\$0	\$0	\$0	\$0	\$0	\$25,063
Annual Audit	\$4,000	\$0	\$0	\$4,000	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,250
Annual Report	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee Fees	\$14,000	\$4,337	\$0	\$4,148	\$0	\$0	\$7,031	\$0	\$0	\$0	\$0	\$0	\$0	\$15,516
Assessment Roll Services	\$11,500	\$11,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,500
Management Fees	\$48,620	\$4,052	\$4,052	\$4,052	\$4,052	\$4,052	\$4,052	\$4,052	\$0	\$0	\$0	\$0	\$0	\$28,362
Information Technology	\$2,800	\$233	\$233	\$233	\$233	\$233	\$233	\$233	\$0	\$0	\$0	\$0	\$0	\$1,633
Records Storage	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel & Per Diem	\$1,750	\$238	\$142	\$172	\$181	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$733
Telephone	\$300	\$42	\$20	\$0	\$21	\$65	\$48	\$0	\$0	\$0	\$0	\$0	\$0	\$197
Postage	\$1,500	\$132	\$9	\$75	\$18	\$107	\$71	\$77	\$0	\$0	\$0	\$0	\$0	\$488
Printing & Binding	\$2,000	\$78	\$178	\$17	\$299	\$48	\$239	\$4	\$0	\$0	\$0	\$0	\$0	\$862
Insurance	\$16,627	\$16,738	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,738
Legal Advertising	\$3,500	\$96	\$360	\$97	\$99	\$428	\$0	\$247	\$0	\$0	\$0	\$0	\$0	\$1,327
Other Current Charges	\$1,600	\$188	\$197	\$154	\$2	\$0	\$466	\$117	\$0	\$0	\$0	\$0	\$0	\$1,124
Office Supplies	\$200	\$6	\$15	\$0	\$15	\$0	\$15	\$0	\$0	\$0	\$0	\$0	\$0	\$52
Dues, Licenses, Subscriptions	\$3,175	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Capital Outlay	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Administrative</b>	<b>\$216,980</b>	<b>\$43,632</b>	<b>\$6,370</b>	<b>\$23,182</b>	<b>\$10,130</b>	<b>\$13,021</b>	<b>\$18,969</b>	<b>\$15,139</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,444</b>

CAPITAL REGION CDD  
GENERAL FUND  
FY 2020

Description	ADOPTED BUDGET	October	November	December	January	February	March	April	May	June	July	August	September	Year to Date
<u>Maintenance:</u>														
Management Fees	\$126,000	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$0	\$0	\$0	\$0	\$0	\$73,500
Security	\$10,000	\$5,738	\$105	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,843
Communications	\$10,000	\$500	\$500	\$0	\$500	\$500	\$500	\$500	\$0	\$0	\$0	\$0	\$0	\$3,000
Utilities	\$45,000	\$6,293	\$2,494	\$2,658	\$2,167	\$1,820	\$3,603	\$7,450	\$0	\$0	\$0	\$0	\$0	\$26,484
Landscape Maintenance - Contract	\$879,249	\$73,271	\$73,271	\$73,271	\$73,271	\$73,271	\$73,271	\$73,271	\$0	\$0	\$0	\$0	\$0	\$512,895
Landscape Maintenance - New Units/Street Trees	\$7,500	\$5	\$5	\$5	\$71	\$5	\$5	\$5	\$0	\$0	\$0	\$0	\$0	\$101
Pond Maintenance - Contract	\$5,000	\$0	\$0	\$865	\$0	\$0	\$0	\$865	\$0	\$0	\$0	\$0	\$0	\$1,730
Pond Repairs - Current Units	\$30,000	\$5,043	\$6,275	\$74	\$0	\$2,775	\$6,984	\$976	\$0	\$0	\$0	\$0	\$0	\$22,125
Pond Repairs - New Units	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SWMF Operating Permit Fees	\$5,508	\$25	\$0	\$0	\$0	\$0	\$0	\$918	\$0	\$0	\$0	\$0	\$0	\$943
Irrigation Maintenance - Contract	\$49,604	\$4,134	\$4,134	\$4,134	\$4,134	\$4,134	\$4,134	\$4,134	\$0	\$0	\$0	\$0	\$0	\$28,936
Irrigation Maintenance - New Units	\$500	\$0	\$0	\$3	\$3	\$3	\$3	\$3	\$0	\$0	\$0	\$0	\$0	\$15
Irrigation Repairs - Current Units	\$40,000	\$1,498	\$1,426	\$990	\$7,349	\$2,482	\$4,499	\$6,749	\$0	\$0	\$0	\$0	\$0	\$24,992
Irrigation Systems Upgrades	\$1,250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Preserve Maintenance	\$40,000	\$7,842	\$735	\$3,452	\$5,611	\$0	\$14,299	\$4,508	\$0	\$0	\$0	\$0	\$0	\$36,446
Tot Lot Inspection/Maintenance	\$5,000	\$0	\$0	\$0	\$0	\$0	\$1,856	\$480	\$0	\$0	\$0	\$0	\$0	\$2,336
Tree Removal/Trimming/Cleanup	\$35,000	\$0	\$1,500	\$0	\$3,330	\$1,220	\$0	\$2,400	\$0	\$0	\$0	\$0	\$0	\$8,450
Alleyway Maintenance	\$5,000	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600
Miscellaneous Maintenance	\$7,500	\$2,000	\$1,738	\$953	\$42	\$513	\$0	\$469	\$0	\$0	\$0	\$0	\$0	\$5,715
Special Events	\$5,000	-\$350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$350
Other-Contingency	\$5,000	\$0	\$0	\$545	\$0	\$163	\$30	\$1,079	\$0	\$0	\$0	\$0	\$0	\$1,816
Capital Expenditures	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve for Capital - R&R	\$94,209	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Common Area Maintenance	\$8,000	\$1,159	\$391	\$0	\$872	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,421
<b>Total Maintenance</b>	<b>\$1,440,820</b>	<b>\$118,257</b>	<b>\$103,072</b>	<b>\$97,448</b>	<b>\$107,848</b>	<b>\$97,385</b>	<b>\$119,682</b>	<b>\$114,306</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$757,999</b>
<b>Total Recreation Facility</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$1,657,800</b>	<b>\$161,889</b>	<b>\$109,442</b>	<b>\$120,631</b>	<b>\$117,979</b>	<b>\$110,406</b>	<b>\$138,651</b>	<b>\$129,444</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$888,443</b>
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Excess Revenues (Expenditures)</b>	<b>\$0</b>	<b>(\$129,465)</b>	<b>\$72,226</b>	<b>\$837,019</b>	<b>(\$45,168)</b>	<b>(\$60,843)</b>	<b>(\$87,096)</b>	<b>(\$82,342)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$504,331</b>

**CAPITAL REGION**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**CAPITAL RESERVE**  
Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Period Ended April 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 04/30/20	ACTUAL THRU 04/30/20	VARIANCE
<b><u>REVENUES:</u></b>				
Capital Reserve Contribution	\$119,209	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$119,209</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>EXPENDITURES:</u></b>				
Reserve for Capital - R&R	\$0	\$0	\$17,464	(\$17,464)
Other Charges	\$600	\$350	\$281	\$69
<b>TOTAL EXPENDITURES</b>	<b>\$600</b>	<b>\$350</b>	<b>\$17,745</b>	<b>(\$17,395)</b>
<b>EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES</b>	<b>\$118,609</b>	<b>(350.00)</b>	<b>(17,744.94)</b>	<b>(17,394.94)</b>
FUND BALANCE - Beginning	\$102,095		\$72,998	
FUND BALANCE - Ending	<b>\$220,704</b>		<b>\$55,253</b>	

**CAPITAL REGION**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND - SERIES 2011A1 & A2**  
Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Period Ended April 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 04/30/20	ACTUAL THRU 04/30/20	VARIANCE
<b>REVENUES:</b>				
Special Assessments - Residential	\$379,445	\$379,445	\$375,713	(\$3,731)
Interest Income	\$1,000	\$583	\$3,055	\$2,472
<b>TOTAL REVENUES</b>	<b>\$380,445</b>	<b>\$380,028</b>	<b>\$378,768</b>	<b>(\$1,260)</b>
<b>EXPENDITURES:</b>				
<b>SERIES 2011-A1</b>				
Interest - 11/1 - 2011A1	\$85,659	\$85,659	\$85,659	\$0
Interest - 5/1 - 2011A1	\$85,659	\$0	\$0	\$0
Principal - 5/1 - 2011A1	\$200,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$371,318</b>	<b>\$85,659</b>	<b>\$85,659</b>	<b>\$0</b>
<b>EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES</b>	<b>\$9,127</b>	<b>\$294,369</b>	<b>\$293,109</b>	<b>(\$1,260)</b>
FUND BALANCE - Beginning	\$96,300		\$281,986	
FUND BALANCE - Ending	<u>\$105,427</u>		<u>\$575,096</u>	

**CAPITAL REGION**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND - SERIES 2013A**  
Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Period Ended April 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 04/30/20	ACTUAL THRU 04/30/20	VARIANCE
<b>REVENUES:</b>				
Special Assessments - Residential	\$381,326	\$381,326	\$375,974	(\$5,351)
Special Assessments - Commercial	\$480,848	\$480,848	\$478,341	(\$2,508)
Interest Income	\$2,500	\$1,458	\$8,187	\$6,729
<b>TOTAL REVENUES</b>	<b>\$864,674</b>	<b>\$863,632</b>	<b>\$862,502</b>	<b>(\$1,130)</b>
<b>EXPENDITURES:</b>				
Interest- 11/1	\$215,209	\$215,209	\$215,209	\$0
Interest - 5/1	\$215,209	\$0	\$0	\$0
Principal - 5/1	\$440,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$870,418</b>	<b>\$215,209</b>	<b>\$215,209</b>	<b>\$0</b>
<b>EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES</b>	<b>(\$5,744)</b>	<b>\$648,423</b>	<b>\$647,294</b>	<b>(\$1,130)</b>
FUND BALANCE - Beginning	\$347,730		\$782,482	
FUND BALANCE - Ending	<u>\$341,986</u>		<u>\$1,429,776</u>	

**CAPITAL REGION**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND - SERIES 2018A1**  
Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Period Ended April 30, 2020

DESCRIPTION	PROPOSED BUDGET	PRORATED BUDGET THRU 04/30/20	ACTUAL THRU 04/30/20	VARIANCE
<b>REVENUES:</b>				
Special Assessments - Residential	\$114,569	\$114,569	\$140,912	\$26,343
Special Assessments - Commercial	\$75,911	\$75,911	\$76,770	\$858
Special Assessments - Direct	\$1,115,613	\$760,207	\$760,207	\$0
Interest Income	\$2,500	\$1,458	\$5,890	\$4,431
<b>TOTAL REVENUES</b>	<b>\$1,308,594</b>	<b>\$952,146</b>	<b>\$983,779</b>	<b>\$31,633</b>
<b>EXPENDITURES:</b>				
Interest - 11/1	\$401,650	\$401,650	\$401,650	\$0
Special Call - 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest - 5/1	\$401,650	\$0	\$0	\$0
Principal - 5/1	\$510,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,313,300</b>	<b>\$401,650</b>	<b>\$406,650</b>	<b>(\$5,000)</b>
<b>EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES</b>	<b>(\$4,706)</b>	<b>\$550,496</b>	<b>\$577,129</b>	<b>\$26,633</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$4,706)</b>	<b>\$550,496</b>	<b>\$577,129</b>	<b>\$26,633</b>
FUND BALANCE - Beginning	\$463,753		\$1,069,346	
FUND BALANCE - Ending	<u>\$459,047</u>		<u>\$1,646,475</u>	

**CAPITAL REGION**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND - SERIES 2018A2**  
Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Period Ended April 30, 2020

DESCRIPTION	PROPOSED BUDGET	PRORATED BUDGET THRU 04/30/20	ACTUAL THRU 04/30/20	VARIANCE
<b><u>REVENUES:</u></b>				
Special Assessments - Residential	\$273,055	\$273,055	\$264,671	(\$8,384)
Interest Income	\$2,500	\$1,458	\$1,806	\$348
<b>TOTAL REVENUES</b>	<b>\$275,555</b>	<b>\$274,513</b>	<b>\$266,478</b>	<b>(\$8,036)</b>
<b><u>EXPENDITURES:</u></b>				
Interest - 11/1	\$55,096	\$55,096	\$55,096	\$0
Interest - 5/1	\$55,096	\$0	\$0	\$0
Principal - 5/1	\$165,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$275,192</b>	<b>\$55,096</b>	<b>\$55,096</b>	<b>\$0</b>
<b>EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES</b>	<b>\$363</b>	<b>\$219,417</b>	<b>\$211,382</b>	<b>(\$8,035)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$363</b>	<b>\$219,417</b>	<b>\$211,382</b>	<b>(\$8,035)</b>
FUND BALANCE - Beginning	\$58,522		\$196,099	
FUND BALANCE - Ending	<u>\$58,885</u>		<u>\$407,481</u>	



*C.*

**CAPITAL REGION CDD  
ASSESSMENT RECEIPTS FISCAL YEAR 2020**

ASSESSED TO	# UNITS	SERIES 2008 / 2018-1 RESIDENTIAL	SERIES 2008 / 2018-1 COMMERCIAL	SERIES 2011A-1 RESIDENTIAL	SERIES 2011A-2 / 2018-2 COMMERCIAL	SERIES 2013 RESIDENTIAL	SERIES 2013 COMMERCIAL	TOTAL DEBT SERVICE	FISCAL YEAR 2020 O&M	TOTAL ASSESSED
ST JOE COMPANY	1,692.00	-	1,086,010.90	-	-	-	-	1,086,010.90	379,158.05	1,465,168.95
LEON CO. TAX ROLL	2,991.58	142,917.85	77,165.00	379,444.65	274,147.35	381,324.91	480,803.85	1,735,803.62	1,181,279.95	2,917,083.56
<b>TOTAL NET ASSESSED</b>	<b>4,683.58</b>	<b>142,917.85</b>	<b>1,163,175.90</b>	<b>379,444.65</b>	<b>274,147.35</b>	<b>381,324.91</b>	<b>480,803.85</b>	<b>2,821,814.51</b>	<b>1,560,438.00</b>	<b>4,382,252.51</b>

RECEIVED BY		SERIES 2008 / 2018-1 RESIDENTIAL	SERIES 2008 / 2018-1 COMMERCIAL	SERIES 2011A-1 RESIDENTIAL	SERIES 2011A-2 / 2018-2 COMMERCIAL	SERIES 2013 RESIDENTIAL	SERIES 2013 COMMERCIAL	TOTAL DEBT SERVICE	FISCAL YEAR 2020 O&M	TOTAL COLLECTED NET
ST JOE COMPANY		-	760,207.63	-	-	-	-	760,207.63	284,368.50	1,044,576.13
<b>TOTAL DUE DIRECT INVOICE</b>		-	<b>325,803.27</b>	-	-	-	-	<b>325,803.27</b>	<b>94,789.55</b>	<b>420,592.82</b>
LEON CO DIST 1	11/13/2019	474.38	-	689.96	-	1,265.71	-	2,430.05	1,619.94	4,049.99
LEON CO DIST 2	11/25/2019	7,981.79	20,652.41	30,195.94	-	21,296.53	128,682.16	208,808.83	147,858.42	356,667.25
LEON CO DIST 3	12/11/2019	47,047.29	21,498.03	134,182.37	165,092.01	125,528.78	133,951.11	627,299.59	421,511.61	1,048,811.20
LEON CO DIST 4	12/20/2019	69,863.04	29,446.49	177,752.97	93,978.95	186,404.40	183,476.78	740,922.63	504,161.91	1,245,084.54
LEON CO DIST 5	1/15/2020	8,102.75	2,532.88	10,268.47	-	21,619.28	15,781.99	58,305.37	39,745.77	98,051.14
LEON CO DIST 6	1/30/2020	132.45	73.56	350.40	257.09	353.40	458.37	1,625.27	1,106.39	2,731.66
LEON CO DIST 7	2/19/2020	3,214.71	-	11,060.07	1,901.90	8,577.29	-	24,753.97	16,720.17	41,474.14
LEON CO DIST 8	3/16/2020	1,316.47	2,566.28	2,980.85	-	3,512.53	15,990.09	26,366.22	18,592.26	44,958.48
LEON CO DIST 9	4/9/2020	2,779.61	-	8,232.38	3,441.26	7,416.39	-	21,869.64	14,616.91	36,486.55
LEON CO DIST 10	5/21/2020	628.19	178.74	2,708.78	-	1,676.09	1,113.68	6,305.48	4,357.67	10,663.15
INTEREST	6/3/2020	-	-	-	-	-	-	-	137.00	137.00
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
<b>TOTAL RECEIVED TAX ROLL</b>		<b>141,540.68</b>	<b>76,948.39</b>	<b>378,422.19</b>	<b>264,671.21</b>	<b>377,650.40</b>	<b>479,454.18</b>	<b>1,718,687.05</b>	<b>1,170,428.05</b>	<b>2,889,115.10</b>
<b>TOTAL DUE TAX ROLL</b>		<b>1,377.17</b>	<b>216.61</b>	<b>1,022.46</b>	<b>9,476.14</b>	<b>3,674.51</b>	<b>1,349.67</b>	<b>17,116.56</b>	<b>10,851.90</b>	<b>27,968.46</b>

PERCENT RECEIVED	SERIES 2008 / 2018-1 RESIDENTIAL	SERIES 2008 / 2018-1 COMMERCIAL	SERIES 2011A-1 RESIDENTIAL	SERIES 2011A-2 / 2018-2 COMMERCIAL	SERIES 2013 RESIDENTIAL	SERIES 2013 COMMERCIAL	TOTAL DEBT SERVICE	FISCAL YEAR 2019 O&M	TOTAL
% RECEIVED DIRECT INVOICE	0.00%	70.00%	0.00%	0.00%	0.00%	0.00%	70.00%	75.00%	71.29%
% RECEIVED TAX ROLL	99.04%	99.72%	99.73%	96.54%	99.04%	99.72%	99.01%	99.08%	99.04%

*D.*

**Capital Region**  
**Community Development District**  
**Check Register Summary**  
**General Fund**

4/1/2020 - 5/30/2020

<i>Check Date</i>	<i>Check #'s</i>	<i>Total Amount</i>	
4/1/2020	2457-2458	\$	5,299.13
4/13/2020	2459-2467	\$	49,796.41
5/2/2020	2468-2472	\$	89,258.09
5/16/2020	2473-2481	\$	112,274.59
5/30/2020	2482-2491	\$	30,148.46
<b>Total</b>		<b>\$</b>	<b>286,776.68</b>

\* FedEx invoices will be provided upon request

AP300R

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER  
CAPITAL REGION - GENERAL FUND  
BANK B CAPITAL REGION - GEN

RUN 5/30/20

PAGE 1

\*\*\* CHECK DATES 04/01/2020 - 05/30/2020 \*\*\*

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
4/01/20	00024	3/25/20	170843-L 202003 320-57200-46450	IRRIGATION RPR-U31PH2	*	3,062.05	
		3/30/20	191647 202003 320-57200-46450	IRRIGATION PIPE RP-3/23/7	*	283.58	
		3/30/20	191648 202003 320-57200-46450	VALVE RPLC-UNIT5 3/27	*	281.25	
		3/30/20	191649 202003 320-57200-46450	VALVE RCPL-UNIT 1 3/23	*	281.25	
		3/30/20	191652 202003 320-57200-47000	TOTLOT CLOSED-VIRUS/3/25	*	991.00	
							4,899.13 002457
ALL-PRO LAND CARE OF TALLAHASSEE							
4/01/20	00216	3/27/20	9 202003 310-51300-49100	AMORT SCHED.S2011A1/13/18	*	400.00	
							400.00 002458
DISCLOSURE SERVICES, LLC							
4/13/20	00024	3/30/20	191650 202003 320-57200-46550	INSTALL HAY BALES 3/30/20	*	378.00	
		4/06/20	191708 202003 320-57200-46450	MAINLINE REPAIR 3/30/20	*	590.40	
		4/06/20	191712 202004 320-57200-46450	MAINLINE REPAIR 4/2/2020	*	769.25	
		4/06/20	191713 202004 320-57200-46450	MAINLINE REPAIR 4/1/2020	*	712.90	
		4/06/20	191714 202004 320-57200-46490	CLEAN UP OAK 4/6/2020	*	2,400.00	
		4/07/20	191715 202004 320-57200-47000	REPAIR BROKEN SIDEWALK	*	3,418.50	
							8,269.05 002459
ALL-PRO LAND CARE OF TALLAHASSEE							
4/13/20	00167	4/01/20	000437 202004 320-57200-34010	APRIL 2020 WEBSITE MGMT	*	500.00	
							500.00 002460
BULLDOG STRATEGY GROUP, LLC							
4/13/20	00106	4/13/20	04132020 202004 300-20700-10800	TXFER TAX RCPTS 4/13/20	*	2,779.61	
							2,779.61 002461
CAPITAL REGION CDD - SERIES 2018A1							
4/13/20	00129	4/13/20	04132020 202004 300-20700-10000	TXFER TAX RCPTS 4/13/20	*	8,232.38	
							8,232.38 002462
CAPITAL REGION CDD - SERIES 2011A1							
4/13/20	00130	4/13/20	04132020 202004 300-20700-11000	TXFER TAX RCPTS 4/13/20	*	3,441.26	
							3,441.26 002463
CAPITAL REGION CDD - SERIES 2018A2							
CAPR CAPITAL REGION MPHILLIPS							

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
4/13/20	00148	4/13/20 04132020	202004 300-20700-10900		TXFER TAX RCPTS 4/13/20	*	7,416.39	
CAPITAL REGIONS CDD - SERIES 2013								7,416.39 002464
4/13/20	00029	3/31/20 MAR2020	202003 320-57200-43000		MAR 2020 SERVICES	*	3,602.91	
CITY OF TALLAHASSEE - UTILITIES								3,602.91 002465
4/13/20	00004	3/03/20 69452628	202002 310-51300-42000		SERVICE THRU 2/24/2020	*	49.27	
		3/31/20 69730386	202003 310-51300-42000		SERVICE THRU 3/31/2020	*	50.38	
FEDEX								99.65 002466
4/13/20	00061	3/23/20 413	202003 320-57200-46650		MAINT SUPPLIES	*	29.88	
		4/01/20 414	202004 310-51300-34000		APR 2020 MGMT FEES	*	4,051.67	
		4/01/20 414	202004 310-51300-35100		APR 2020 INFO TECH	*	233.33	
		4/01/20 414	202004 310-51300-31300		APR 2020 DISSEMINATION	*	608.33	
		4/01/20 414	202004 310-51300-51000		APR 2020 OFFICE SUPPLIES	*	.15	
		4/01/20 414	202004 310-51300-42000		APR 2020 POSTAGE	*	28.05	
		4/01/20 414	202004 310-51300-42500		APR 2020 COPIES	*	3.75	
		4/01/20 415	202004 320-57200-34000		APR 2020 FAC MGMT	*	10,500.00	
GOVERNMENTAL MANAGEMENT SERVICES								15,455.16 002467
5/02/20	00024	3/02/20 191631	202002 320-57200-46450		VALVE BOX REPLACE C1 U5	*	127.32	
		3/02/20 191632	202002 320-57200-46450		PIPE REPAIR C3 U1	*	622.13	
		3/02/20 191633	202002 320-57200-46450		SPRAYS & NOZZLES C4 U1	*	130.50	
		4/13/20 191723	202004 320-57200-46450		MAINLINE REPAIR-CON7 U23	*	843.12	
		4/13/20 191724	202004 320-57200-47000		GRADING ALONG NEW SIDEWAL	*	282.00	
		4/20/20 191728	202004 320-57200-46450		VALVE REPLACEMENT-U21 C12	*	234.49	
		4/20/20 191729	202004 320-57200-46450		CONTR REPLACEMENT-U19 C21	*	325.90	

CAPR CAPITAL REGION MPHILLIPS

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
		4/20/20	191730 202004 320-57200-46450		*	892.67	
			MAINLINE REPAIR-CON13 U10		*	105.00	
		4/21/20	191731 202004 320-57200-46485		*		
			FIX FENCING AT TOT LOT		*	395.00	
		4/21/20	191732 202004 320-57200-46550		*		
			REMOVE SILT BARRIER FL040		*	42.00	
		4/21/20	191734 202004 320-57200-46450		*		
			UNIT 5 SOD-MERCHANTS ROW		*	73,270.74	
		5/01/20	191726 202005 320-57200-46200		*		
			MAY 2020 LANDSCAPE MAINT		*	5.02	
		5/01/20	191726 202005 320-57200-46225		*		
			MAY 2020 LANDSCAPE MAINT		*	4,133.70	
		5/01/20	191726 202005 320-57200-46400		*		
			MAY 2020 IRRIGATION CONTR		*	3.00	
		5/01/20	191726 202005 320-57200-46425		*		
			MAY 2020 IIRIGATION NEW U				
			ALL-PRO LAND CARE OF TALLAHASSEE				81,412.59 002469
5/02/20	00137	3/17/20	1104 202002 310-51300-31100		*	1,475.00	
			SERVICE THRU 2/29/2020		*	2,175.00	
		4/14/20	1116 202003 310-51300-31100		*		
			SERVICE THRU 3/29/2020				3,650.00 002470
			DANTIN CONSULTING, LLC				
5/02/20	00008	4/09/20	114016 202003 310-51300-31500		*	3,330.50	
			GENERAL COUNSEL 3/31/2020				3,330.50 002471
			HOPPING, GREEN & SAMS, P.A.				
5/02/20	00267	4/17/20	SWL03232 202004 320-57200-46500		*	865.00	
			SAMPLE FEES 3/23/2020				865.00 002472
			MCGLYNN LABS INC.				
5/16/20	99999	5/16/20	VOID 202005 000-00000-00000		C	.00	
			VOID CHECK				.00 002473
			*****INVALID VENDOR NUMBER*****				
5/16/20	00024	4/28/20	191738 202004 320-57200-46900		*	42.00	
			RPLC DOGI POT DISP/CAN		*	868.01	
		4/28/20	191739 202004 320-57200-46450		*		
			WIRE REPAIR-4/20-24 C13		*	481.08	
		4/28/20	191740 202004 320-57200-46450		*		
			MAINLINE REPAIR-4/20 C8		*	426.50	
		5/04/20	191795 202004 320-57200-46900		*		
			CLEAN UP EROSION 4/30		*	964.70	
		5/04/20	191796 202004 320-57200-46450		*		
			CONTRL REPAIR C28 U31				

CAPR CAPITAL REGION MPHILLIPS

AP300R

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER

RUN 5/30/20

PAGE 4

\*\*\* CHECK DATES 04/01/2020 - 05/30/2020 \*\*\*

CAPITAL REGION - GENERAL FUND

BANK B CAPITAL REGION - GEN

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
5/04/20	191797	202004 320-57200-46450		WIRE REPAIR CONTR28 U31	*	614.55	
5/04/20	191798	202004 320-57200-47000		CENTRAL PRK-REMOVE BLK WL	*	657.50	
5/04/20	191799	202004 320-57200-46550		UNIT 16 DRAINAGE EASEMENT	*	581.25	
5/04/20	191800	202004 320-57200-46650		FUNGICIDE APP/4/27-28	*	1,078.65	
5/04/20	191806	202004 320-57200-47000		INSTALL TREES MEMORIAL WL	*	150.00	
5/12/20	191811	202005 320-57200-47000		PLANT FLOWERS BUTTERFLY G	*	258.00	
5/12/20	191814	202005 320-57200-46450		PIPE REPAIR C1/U5 5/7/20	*	85.25	
5/12/20	191815	202005 320-57200-46450		IRRIGATION RPAIR C10/U29	*	118.50	
5/12/20	191816	202005 320-57200-46450		IRRIGATION REPAIR C18/U35	*	153.95	
5/12/20	191817	202005 320-57200-46450		MAINLINE REPAIR C28/U31	*	477.77	
5/12/20	191818	202005 320-57200-46450		VALVE REPLACE C3/U1	*	295.95	
5/12/20	191819	202005 320-57200-46450		VALVE REPLACE C6/CNTRL PK	*	343.44	
5/12/20	191820	202005 320-57200-46550		DIG OUT MANHOLE MOSY CRK	*	213.00	
6/01/20	191827	202006 320-57200-46200		JUNE 2020 LANDSCAPE MAINT	*	73,270.74	
6/01/20	191827	202006 320-57200-46225		JUNE 2020 NEW UNITS	*	5.02	
6/01/20	191827	202006 320-57200-46400		JUNE 2020 IRRIGATION	*	4,133.70	
6/01/20	191827	202006 320-57200-46425		JUNE 2020 IRRIGATION NEW	*	3.00	
6/01/20	191829	202006 320-57200-46900		OVERLOOK PARK SIGN FACES	*	416.00	
ALL-PRO LAND CARE OF TALLAHASSEE						85,638.56	002474
5/16/20	00126	5/08/20 1926833	202004 310-51300-31100	SERVICE THRU 4/30/2020	*	1,305.23	
ATKINS NORTH AMERICA, INC.						1,305.23	002475
5/16/20	00167	5/01/20 000441	202005 320-57200-34010	MAY 2020 SERVICES	*	500.00	
BULLDOG STRATEGY GROUP, LLC						500.00	002476
CAPR CAPITAL REGION MPHILLIPS							



CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
5/16/20	00029	4/28/20 APR2020	202004 320-57200-43000		*	7,450.06	
			APR 2020 SERVICES				
				CITY OF TALLAHASSEE - UTILITIES			7,450.06 002477
5/16/20	00137	4/14/20 1116	202003 310-51300-31100		*	2,175.00	
			SERVICE THRU 3/29/2020				
		4/14/20 1116	202003 310-51300-31100		*	1,475.00-	
			CREDIT OVER PMT				
				DANTIN CONSULTING, LLC			700.00 002478
5/16/20	00061	5/01/20 416	202005 310-51300-34000		*	4,051.67	
			MAY 2020 MGMT FEES				
		5/01/20 416	202005 310-51300-35100		*	233.33	
			MAY 2020 INFO TECHNOLOGY				
		5/01/20 416	202005 310-51300-31300		*	608.33	
			MAY 2020 DISSEMINATION				
		5/01/20 416	202005 310-51300-51000		*	15.00	
			MAY 2020 OFFICE SUPPLIES				
		5/01/20 416	202005 310-51300-42500		*	125.55	
			MAY 2020 COPIES				
		5/01/20 417	202005 320-57200-34000		*	10,500.00	
			MAY 2020 FAC MGMT				
				GOVERNMENTAL MANAGEMENT SERVICES			15,533.88 002479
5/16/20	00127	5/13/20 051320MI	202005 320-57200-46550		*	900.00	
			INSTALL GRATES ON 2 SW ST				
				M OF TALLAHASSEE, INC.			900.00 002480
5/16/20	00228	4/30/20 00032948	202004 310-51300-48000		*	246.86	
			NOTICE OF MTNG 4/14/20				
				TALLAHASSEE MEDIA GROUP			246.86 002481
5/30/20	99999	5/30/20 VOID	202005 000-00000-00000		C	.00	
			VOID CHECK				
				*****INVALID VENDOR NUMBER*****			.00 002482
5/30/20	00024	5/19/20 191833	202005 320-57200-47000		*	63.00	
			CLEAN CONSERVATION EASEMN				
		5/19/20 191834	202005 320-57200-47000		*	45.00	
			WATER MEMORIAL WALK TREES				
		5/19/20 191835	202005 320-57200-47000		*	109.02	
			YELLOW JACKETS NEST APPLI				
		5/19/20 191836	202005 320-57200-46450		*	270.44	
			U5 IRRIGATION RPR-5/11				
		5/19/20 191837	202005 320-57200-46450		*	430.98	
			ORANGE AVE MAINLINE RPR				

CAPR CAPITAL REGION MPHILLIPS

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO INVOICE YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
		5/19/20	191838	202005 320-57200-46450		*	986.95		
			U17 MAINLINE RPR-5/12-14						
		5/19/20	191843	202005 320-57200-46490		*	861.00		
			TREE REMOVEL MERCHANTS RO						
		5/26/20	191845	202005 320-57200-46900		*	63.00		
			UNIT 25-REMOVE PARK BENCH						
		5/26/20	191846	202005 320-57200-46450		*	79.00		
			CONTR 11-U4-IRRIG REPAIR						
		5/26/20	191847	202005 320-57200-46450		*	552.43		
			CONTR 13-U10-MAINLINE RPR						
		5/26/20	191848	202005 320-57200-46450		*	51.50		
			CONTR 14-U26-IRRIG RPR						
		5/26/20	191849	202005 320-57200-46450		*	306.31		
			CONTR 19-U5-RPLC GATE VAL						
		5/26/20	191850	202005 320-57200-46450		*	210.75		
			CONTR 22-U16-REPLACE MODU						
		5/26/20	191851	202005 320-57200-46450		*	288.83		
			CONTR 24-U2-REPLACE VALVE						
		5/26/20	191852	202005 320-57200-46450		*	445.11		
			CONTR 4-U1-MAINLINE RPR						
		5/26/20	191853	202005 320-57200-46450		*	267.74		
			CONTR 5-U3-VALVE REPLACE						
		5/26/20	191854	202005 320-57200-46450		*	195.80		
			CONTROLLER 6-CNTRL PARK						
		5/26/20	191855	202005 320-57200-46450		*	267.81		
			CONTR 9-U4,6,9-VALVE RPR						
		5/26/20	191860	202005 320-57200-46485		*	415.00		
			TOT LOT SIGN & INSTALL						
		5/27/20	191861	202005 320-57200-46490		*	342.20		
			UNIT 23 PARK-SRVC 5/19						
		5/27/20	191862	202005 320-57200-47000		*	190.75		
			CENTRAL PARK-YELLOW JACKE						
		5/28/20	191864	202005 320-57200-46520		*	1,450.00		
			OVERLOOK/FIELDING WAY CLN						
			ALL-PRO LAND CARE OF TALLAHASSEE					7,892.62	002483
5/30/20	00157	4/27/20	042420	202004 320-57200-46485		*	375.00		
			PRESSURE CLEAN TOT PLAYGR						
			DAVE BORDEN					375.00	002484
5/30/20	00106	5/30/20	05302020	202005 300-20700-10800		*	806.93		
			TXFER TAX RCPTS 5/30/2020						
			CAPITAL REGION CDD - SERIES 2018A1					806.93	002485
5/30/20	00129	5/30/20	05302020	202005 300-20700-10000		*	2,708.78		
			TXFER TAX RCPTS 5/30/2020						
			CAPITAL REGION CDD - SERIES 2011A1					2,708.78	002486
			CAPR CAPITAL REGION MPHILLIPS						

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
5/30/20	00148	5/30/20 05302020	202005 300-20700-10900	TXFER TAX RCPTS 5/30/2020	*	2,789.77	
							2,789.77 002487
CAPITAL REGIONS CDD - SERIES 2013							
5/30/20	00137	5/16/20 1130	202004 310-51300-31100	SERVICE THRU 4/30/2020	*	2,000.00	
							2,000.00 002488
DANTIN CONSULTING, LLC							
5/30/20	00004	4/21/20 69912486	202004 310-51300-42000	SERVICE THRU 4/21/2020	*	48.82	
							48.82 002489
FEDEX							
5/30/20	00008	5/10/20 114753	202004 310-51300-31500	GENERAL COUNSEL 4/30/2020	*	3,801.65	
		5/10/20 114756	202004 310-51300-31500	MONTHLY MEETING 4/30/2020	*	2,694.20	
							6,495.85 002490
HOPPING, GREEN & SAMS, P.A.							
5/30/20	00082	4/24/20 5720151	202004 310-51300-32400	S2018A1/A2 TRUSTEE FEES	*	7,030.69	
							7,030.69 002491
U.S. BANK							
TOTAL FOR BANK B						286,776.68	
TOTAL FOR REGISTER						286,776.68	

CAPR CAPITAL REGION MPHILLIPS

## *SIXTH ORDER OF BUSINESS*

David English Tractor Service  
1322 Jeffery Road  
Tallahassee Fl 32312  
850-906-0545

May 29, 2020

G M S

Attn: Robert Berlin

Project: Pond cleaning for Vengdura Lake

This proposal is for weed harvesting on Vengdura Lake with the work consisting of;

- Clear a path so a access ramp can be built to the pond
- Remove the lily pads on Lake ~~Vengdura~~ and placing material on shore for future removal.
- 40 hour minimum at 110.00 per hour

Moving fee for the Harvester 250.00

Moving fee for the excavator 250.00

Total 4,900.00

Note:

After the lily pads have been cut and removed, in the weeks to come mud flats will rise to the top. This is a natural occurrence and can be removed later.

Thank you for the opportunity for your business.

David English

## *SEVENTH ORDER OF BUSINESS*

## RESOLUTION 2020-06

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CAPITAL REGION COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2020/2021 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Capital Region Community Development District (“**District**”) prior to June 15, 2020, proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Fiscal Year 2020/2021**”); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CAPITAL REGION COMMUNITY DEVELOPMENT DISTRICT:**

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2020/2021 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set as follows:

DATE: \_\_\_\_\_, 2020

HOUR: \_\_\_\_\_

The hearing may be conducted remotely, pursuant to communications media technology and/or by telephone pursuant to Executive Orders 20-52, 20-69, 20-123 issued by Governor DeSantis, as such orders may be extended, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*. In the event that conditions allow the meeting to be held in person, it will be held at the following location:

LOCATION: SouthWood Community Center  
4675 Grove Park Drive  
Tallahassee, Florida 32311

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENTS.** The District Manager is hereby directed to submit a copy of the

Proposed Budget to the City of Tallahassee and Leon County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 11<sup>TH</sup> DAY OF JUNE, 2020.**

ATTEST:

**CAPITAL REGION COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Its: \_\_\_\_\_



## RESOLUTION 2020-06

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CAPITAL REGION COMMUNITY DEVELOPMENT DISTRICT APPROVING THE PROPOSED BUDGETS FOR FISCAL YEAR 2020/2021; DECLARING SPECIAL ASSESSMENTS TO FUND THE PROPOSED BUDGETS PURSUANT TO CHAPTERS 170, 190 AND 197, FLORIDA STATUTES; SETTING PUBLIC HEARINGS; ADDRESSING PUBLICATION; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Capital Region Community Development District (“**District**”) prior to June 15, 2020, the proposed budgets (“**Proposed Budgets**”) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Fiscal Year 2020/2021**”); and

**WHEREAS**, it is in the best interest of the District to fund the administrative and operations services (together, “**Services**”) set forth in the Proposed Budgets by levy of special assessments pursuant to Chapters 170, 190 and 197, *Florida Statutes* (“**Assessments**”), as set forth in the preliminary assessment roll included within the Proposed Budgets; and

**WHEREAS**, the District hereby determines that benefits would accrue to the properties within the District, as outlined within the Proposed Budgets, in an amount equal to or in excess of the Assessments, and that such Assessments would be fairly and reasonably allocated as set forth in the Proposed Budgets; and

**WHEREAS**, the Board has considered the Proposed Budgets, including the Assessments, and desires to set the required public hearings thereon;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CAPITAL REGION COMMUNITY DEVELOPMENT DISTRICT:**

**1. PROPOSED BUDGETS APPROVED.** The Proposed Budgets prepared by the District Manager for Fiscal Year 2020/2021 attached hereto as **Exhibit A** are hereby approved as the basis for conducting a public hearing to adopt said Proposed Budgets.

**2. DECLARING ASSESSMENTS.** Pursuant to Chapters 170, 190 and 197, *Florida Statutes*, the Assessments shall defray the cost of the Services in the total estimated amounts set forth in the Proposed Budgets. The nature of, and plans and specifications for, the Services to be funded by the Assessments are described in the Proposed Budgets and in the reports (if any) of the District Engineer, all of which are on file and available for public inspection at the “**District’s Office**,” c/o Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, (904) 940-5850. The Assessments shall be levied within the District on all benefitted lots and lands, and shall be apportioned, all as described in the Proposed Budgets and the preliminary assessment roll included therein. The preliminary assessment roll is also on

file and available for public inspection at the District's Office. The Assessments shall be paid pursuant to the *Uniform Method* as set forth in Chapter 197, *Florida Statutes*, or, alternatively, in one or more installments pursuant to a bill issued by the District in November of 2020, and pursuant to Chapter 170, *Florida Statutes*.

**3. SETTING PUBLIC HEARINGS.** Public hearings on said approved Proposed Budget and Assessments are hereby declared and set for \_\_\_\_\_, 2020 at \_\_\_\_\_.m. The hearings may be conducted remotely, pursuant to communications media technology and/or by telephone pursuant to Executive Orders 20-52, 20-69, and 20-123 issued by Governor DeSantis, as such orders may be extended, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*. In the event that conditions allow the meeting and hearings to be held in person, it will be held at the following location:

LOCATION: SouthWood Community Center  
4675 Grove Park Drive  
Tallahassee, Florida 32311

**4. TRANSMITTAL OF PROPOSED BUDGETS TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budgets to Leon County and the City of Tallahassee at least sixty (60) days prior to the hearing set above.

**5. POSTING OF PROPOSED BUDGETS.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budgets on the District's website at least two (2) days before the budget hearing date as set forth in Section 3, and shall remain on the website for at least forty-five (45) days.

**6. PUBLICATION OF NOTICE.** The District shall cause this Resolution to be published once a week for a period of two (2) weeks in a newspaper of general circulation published in Leon County. Additionally, notice of the public hearings shall be published in the manner prescribed by Florida law.

**7. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**8. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 11<sup>TH</sup> DAY OF JUNE, 2020.**

ATTEST:

**CAPITAL REGION COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary  
**Exhibit A:** Budgets FY 2020/2021

By: \_\_\_\_\_  
Chairman, Board of Supervisors

***Proposed Budget  
Fiscal Year 2021***

***Capital Region  
Community Development District***

***June 11, 2020***



# **Capital Region Community Development District**

## **TABLE OF CONTENTS**

### **General Fund**

Budget	Page 1 - 2
Per Unit Assessment - Schedule	Page 3 - 5
Narrative	Page 6 - 9

### **Capital Reserve Fund**

Budget	Page 10
--------	---------

### **Debt Service Fund**

Series 2011A1	
Budget	Page 11
Amortization Schedule - 2011A1	Page 12
Series 2013	
Budget	Page 13
Amortization Schedule - 2013	Page 14
Series 2018A1	
Budget	Page 15
Amortization Schedule - 2018A1	Page 16
Series 2018A2	
Budget	Page 17
Amortization Schedule - 2018A2	Page 18

# Capital Region

## Community Development District

## General Fund

Description	Adopted Budget FY 2020	Actual Thru 4/30/2020	Projected Next 5 Months	Total Projected 9/30/2020	Proposed Budget FY 2021A	Proposed Budget FY 2021B	Proposed Budget FY 2021C
<b>Revenues</b>							
Special Assessment - On Roll	\$1,181,280	\$1,165,933	\$15,346	\$1,181,280	\$1,365,934	\$1,340,327	\$1,305,733
Special Assessment - Direct - St Joe	\$379,158	\$221,176	\$157,983	\$379,158	312,146	306,294	298,389
Interest Income/Misc. Revenue	\$2,500	\$5,665	\$500	\$6,165	\$5,000	\$5,000	\$5,000
Carry Forward Surplus	\$94,863	\$169,305	\$0	\$169,305	\$95,000	\$95,000	\$95,000
<b>TOTAL REVENUES</b>	<b>\$1,657,800</b>	<b>\$1,562,079</b>	<b>\$173,829</b>	<b>\$1,735,908</b>	<b>\$1,778,081</b>	<b>\$1,746,622</b>	<b>\$1,704,122</b>
<b>Expenditures</b>							
<b>Administrative</b>							
Supervisor Fees	\$6,000	\$2,800	\$3,000	\$5,800	\$12,000	\$12,000	\$12,000
FICA	\$459	\$214	\$230	\$444	\$918	\$918	\$918
Engineering	\$30,000	\$14,551	\$15,449	\$30,000	\$30,000	\$30,000	\$30,000
Arbitrage	\$3,750	\$600	\$1,200	\$1,800	\$1,800	\$1,800	\$1,800
Dissemination	\$7,300	\$4,258	\$3,042	\$7,300	\$7,300	\$7,300	\$7,300
Attorney	\$57,000	\$25,063	\$31,937	\$57,000	\$57,000	\$57,000	\$57,000
Annual Audit	\$4,000	\$4,250	\$0	\$4,250	\$4,550	\$4,550	\$4,550
Annual Report	\$500	\$0	\$500	\$500	\$500	\$500	\$500
Trustee Fees	\$14,000	\$15,516	\$0	\$15,516	\$15,520	\$15,520	\$15,520
Assessment Roll Services	\$11,500	\$11,500	\$0	\$11,500	\$11,500	\$11,500	\$11,500
Management Fees	\$48,620	\$28,362	\$20,258	\$48,620	\$48,620	\$48,620	\$48,620
Information Technology	\$2,800	\$1,633	\$1,167	\$2,800	\$2,800	\$2,800	\$2,800
Record Storage	\$150	\$0	\$150	\$150	\$150	\$150	\$150
Travel & Per Diem	\$1,750	\$733	\$1,017	\$1,750	\$2,000	\$2,000	\$2,000
Telephone	\$300	\$197	\$103	\$300	\$300	\$300	\$300
Postage	\$1,500	\$488	\$512	\$1,000	\$1,000	\$1,000	\$1,000
Printing & Binding	\$2,000	\$862	\$1,138	\$2,000	\$2,000	\$2,000	\$2,000
Insurance	\$16,627	\$16,738	\$0	\$16,738	\$18,412	\$18,412	\$18,412
Legal Advertising	\$3,500	\$1,327	\$2,173	\$3,500	\$3,500	\$3,500	\$3,500
Other Current Charges	\$1,600	\$1,124	\$476	\$1,600	\$1,600	\$1,600	\$1,600
Office Supplies	\$200	\$52	\$148	\$200	\$200	\$200	\$200
Dues, Licenses & Subscriptions	\$3,175	\$175	\$0	\$175	\$3,175	\$3,175	\$3,175
Capital Outlay	\$250	\$0	\$250	\$250	\$250	\$250	\$250
<b>TOTAL ADMINISTRATIVE EXPENDITURES</b>	<b>\$216,980</b>	<b>\$130,444</b>	<b>\$82,748</b>	<b>\$213,192</b>	<b>\$225,094</b>	<b>\$225,094</b>	<b>\$225,094</b>

# Capital Region

## Community Development District

## General Fund

Description	Adopted Budget FY 2020	Actual Thru 4/30/2020	Projected Next 5 Months	Total Projected 9/30/2020	Proposed Budget FY 2021A	Proposed Budget FY 2021B	Proposed Budget FY 2021C
<b>Field</b>							
Management Fees	\$126,000	\$73,500	\$52,500	\$126,000	\$126,000	\$126,000	\$126,000
Security	\$10,000	\$5,843	\$0	\$5,843	\$10,000	\$10,000	\$10,000
Communications	\$10,000	\$3,000	\$3,000	\$6,000	\$10,000	\$10,000	\$10,000
Utilities	\$45,000	\$26,484	\$18,516	\$45,000	\$45,000	\$45,000	\$45,000
Landscape Maintenance - Contract	\$879,249	\$512,895	\$366,354	\$879,249	\$983,735	\$983,735	\$983,735
Landscape Maintenance - New Units/Street Trees	\$7,500	\$101	\$7,399	\$7,500	\$10,000	\$7,500	\$2,500
Pond Maintenance - Contract	\$5,000	\$1,730	\$1,730	\$3,460	\$5,000	\$5,000	\$5,000
Pond Maintenance - New Units	\$0	\$0	\$0	\$0	\$1,000	\$500	\$0
Pond Repairs - Current Units	\$30,000	\$22,125	\$7,875	\$30,000	\$30,000	\$30,000	\$30,000
Pond Repairs - New Units	\$1,500	\$0	\$1,500	\$1,500	\$1,500	\$500	\$0
SWMF Operating Permit Fees	\$5,508	\$943	\$1,857	\$2,800	\$8,262	\$8,262	\$8,262
Irrigation Maintenance - Contract	\$49,604	\$28,936	\$20,669	\$49,604	\$51,030	\$51,030	\$51,030
Irrigation Maintenance - New Units	\$500	\$15	\$485	\$500	\$500	\$500	\$0
Irrigation Repairs - Current Units	\$40,000	\$24,992	\$15,008	\$40,000	\$40,000	\$40,000	\$40,000
Irrigation System Upgrades	\$1,250	\$0	\$1,250	\$1,250	\$1,250	\$0	\$0
Preserve Maintenance	\$40,000	\$36,446	\$3,554	\$40,000	\$40,000	\$35,000	\$30,000
Tot Lot Inspection/Maintenance	\$5,000	\$2,336	\$2,664	\$5,000	\$5,000	\$5,000	\$5,000
Tree Removal/Trimming/Cleanup	\$35,000	\$8,450	\$26,550	\$35,000	\$35,000	\$35,000	\$30,000
Alleyway Maintenance	\$5,000	\$600	\$4,400	\$5,000	\$5,000	\$5,000	\$5,000
Miscellaneous Maintenance	\$7,500	\$5,715	\$1,785	\$7,500	\$7,500	\$7,500	\$7,500
Special Events	\$5,000	(\$350)	\$4,650	\$4,300	\$5,000	\$5,000	\$5,000
Other - Contingency	\$5,000	\$1,816	\$3,184	\$5,000	\$5,000	\$5,000	\$5,000
Capital Expenditures	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Reserve for Capital - R&R	\$94,209	\$0	\$94,209	\$94,209	\$94,209	\$75,000	\$50,000
Common Area Maintenance	\$8,000	\$2,421	\$5,579	\$8,000	\$8,000	\$6,000	\$5,000
<b>TOTAL FIELD EXPENDITURES</b>	<b>\$1,440,820</b>	<b>\$757,999</b>	<b>\$669,716</b>	<b>\$1,427,715</b>	<b>\$1,552,986</b>	<b>\$1,521,527</b>	<b>\$1,479,027</b>
<b>TOTAL EXPENDITURES</b>	<b>\$1,657,801</b>	<b>\$888,443</b>	<b>\$752,465</b>	<b>\$1,640,907</b>	<b>\$1,778,081</b>	<b>\$1,746,622</b>	<b>\$1,704,122</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>	<b>(\$0)</b>	<b>\$673,636</b>	<b>(\$578,636)</b>	<b>\$95,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>(1)</sup> First Year Assessed

# Capital Region

## Community Development District

### Assessment Allocation

		FY 2018	FY 2019	FY 2020	FY 2021A
Net Assessment		\$1,117,424	\$1,133,370	\$1,181,280	\$1,365,934
Plus Collection Fees (7%)		\$84,107	\$85,307	\$88,914	\$102,812
Gross Assessments		\$1,201,531	\$1,218,678	\$1,270,193	\$1,468,746.39
No. of Units		2,760	2,859	2,992	3,264
					*increase of 10.42%
Lot Size	# of Units	Gross Per Unit Amount FY 18	Gross Per Unit Amount FY 19	Gross Per Unit Amount FY 2020	Gross Per Unit Amount FY 2021
Apartments	1,229	\$215.02	\$215.02	\$215.02	\$237.42
Towns	252	\$206.91	\$206.91	\$206.91	\$228.46
Duplex	0	\$0.00	\$217.70	\$217.70	\$240.37
30s	53	\$226.62	\$226.62	\$226.62	\$250.22
40s	224	\$241.40	\$241.40	\$241.40	\$266.54
55s	270	\$293.12	\$293.12	\$293.12	\$323.65
65s	312	\$362.10	\$362.10	\$362.10	\$399.81
75s	194	\$413.82	\$413.82	\$413.82	\$456.92
85s	102	\$450.37	\$450.37	\$450.37	\$497.28
90s	15	\$509.07	\$509.07	\$509.07	\$562.09
100s	166	\$517.29	\$517.29	\$517.29	\$571.17
1/2 Ac	142	\$620.75	\$620.75	\$620.75	\$685.40
1Ac	40	\$810.42	\$810.42	\$810.42	\$894.83
ACLF	101	\$0.00	\$108.59	\$108.59	\$119.90
Blended Commercial	162	\$2,414.59	\$2,414.59	\$2,414.59	\$2,666.08
Golf Club	1	\$13,259.51	\$13,259.51	\$13,259.51	\$14,640.55
Catholic School	1	\$0.00	\$0.00	\$0.00	\$0.00
Southwood House	0.39	\$0.00	\$2,414.59	\$2,414.59	\$2,666.08
<b>Total</b>	<b>3264</b>				

# Capital Region

## Community Development District

### Assessment Allocation

		FY 2018	FY 2019	FY 2020	FY 2021B
Net Assessment		\$1,117,424	\$1,133,370	\$1,181,280	\$1,340,327
Plus Collection Fees (7%)		\$84,107	\$85,307	\$88,914	\$100,885
Gross Assessments		\$1,201,531	\$1,218,678	\$1,270,193	\$1,441,211.78
No. of Units		2,760	2,859	2,992	3,264
					*increase of 8.35%
Lot Size	# of Units	Gross Per Unit Amount FY 18	Gross Per Unit Amount FY 19	Gross Per Unit Amount FY 2020	Gross Per Unit Amount FY 2021
Apartments	1,229	\$215.02	\$215.02	\$215.02	\$232.96
Towns	252	\$206.91	\$206.91	\$206.91	\$224.18
Duplex	0	\$0.00	\$217.70	\$217.70	\$235.87
30s	53	\$226.62	\$226.62	\$226.62	\$245.53
40s	224	\$241.40	\$241.40	\$241.40	\$261.55
55s	270	\$293.12	\$293.12	\$293.12	\$317.58
65s	312	\$362.10	\$362.10	\$362.10	\$392.32
75s	194	\$413.82	\$413.82	\$413.82	\$448.36
85s	102	\$450.37	\$450.37	\$450.37	\$487.96
90s	15	\$509.07	\$509.07	\$509.07	\$551.55
100s	166	\$517.29	\$517.29	\$517.29	\$560.46
1/2 Ac	142	\$620.75	\$620.75	\$620.75	\$672.55
1Ac	40	\$810.42	\$810.42	\$810.42	\$878.05
ACLF	101	\$0.00	\$108.59	\$108.59	\$117.65
Blended Commercial	162	\$2,414.59	\$2,414.59	\$2,414.59	\$2,616.10
Golf Club	1	\$13,259.51	\$13,259.51	\$13,259.51	\$14,366.08
Catholic School	1	\$0.00	\$0.00	\$0.00	\$0.00
Southwood House	0.39	\$0.00	\$2,414.59	\$2,414.59	\$2,616.10
<b>Total</b>	<b>3264</b>				



# Capital Region

## Community Development District

### Assessment Allocation

		FY 2018	FY 2019	FY 2020	FY 2021C
Net Assessment		\$1,117,424	\$1,133,370	\$1,181,280	\$1,305,733
Plus Collection Fees (7%)		\$84,107	\$85,307	\$88,914	\$98,281
Gross Assessments		\$1,201,531	\$1,218,678	\$1,270,193	\$1,404,013.49
No. of Units		2,760	2,859	2,992	3,264
					*increase of 5.55%
Lot Size	# of Units	Gross Per Unit Amount FY 18	Gross Per Unit Amount FY 19	Gross Per Unit Amount FY 2020	Gross Per Unit Amount FY 2021
Apartments	1,229	\$215.02	\$215.02	\$215.02	\$226.95
Towns	252	\$206.91	\$206.91	\$206.91	\$218.39
Duplex	0	\$0.00	\$217.70	\$217.70	\$229.78
30s	53	\$226.62	\$226.62	\$226.62	\$239.20
40s	224	\$241.40	\$241.40	\$241.40	\$254.80
55s	270	\$293.12	\$293.12	\$293.12	\$309.39
65s	312	\$362.10	\$362.10	\$362.10	\$382.19
75s	194	\$413.82	\$413.82	\$413.82	\$436.78
85s	102	\$450.37	\$450.37	\$450.37	\$475.36
90s	15	\$509.07	\$509.07	\$509.07	\$537.32
100s	166	\$517.29	\$517.29	\$517.29	\$545.99
1/2 Ac	142	\$620.75	\$620.75	\$620.75	\$655.20
1Ac	40	\$810.42	\$810.42	\$810.42	\$855.39
ACLF	101	\$0.00	\$108.59	\$108.59	\$114.62
Blended Commercial	162	\$2,414.59	\$2,414.59	\$2,414.59	\$2,548.58
Golf Club	1	\$13,259.51	\$13,259.51	\$13,259.51	\$13,995.29
Catholic School	1	\$0.00	\$0.00	\$0.00	\$0.00
Southwood House	0.39	\$0.00	\$2,414.59	\$2,414.59	\$2,548.58
<b>Total</b>	<b>3264</b>				

### **REVENUES**

#### **Maintenance Assessments**

The District will levy a non ad-valorem special assessment on all taxable property within the District to fund all of the General Operating Expenditures for the fiscal year.

#### **Interest Income**

The District will have all excess funds invested with the State Board of Administration. The amount is based upon the estimated average balance of funds available during the fiscal year.

### **EXPENDITURES**

#### **Administrative:**

##### **Supervisor Fees**

The Florida Statutes allows each board member to receive \$200 per meeting no to exceed \$4,800 in one year. The amount for the fiscal year is based upon all five supervisors attending the estimated 12 annual meetings.

##### **FICA Expense**

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisors checks.

##### **Engineering Fees**

The District's engineer (Atkins) will be providing limited engineering services to the District including attendance as needed and preparation for board meetings, review and execute of documents under the District's trust indenture and monitoring of District projects. Additionally The District utilizes Dantin Engineering on an assigned project basis and for engineering consulting services.

##### **Arbitrage**

The District is required to annually have an arbitrage rebate calculation on the District's Series 2008A Capital Improvement Revenue Bonds, Series 2011A-1 and 2011A-2 Capital Improvement Revenue Refunding Bonds, and the Series 2013 Capital Improvement Revenue Bonds & Series 2018A1/A2 Capital Improvement Revenue Refunding Bonds. Currently the District has contracted with Grau & Associates, an independent certified public accounting firm, to calculate the rebate liability and submit a report to the District.

##### **Dissemination Agent**

The District is required by the Security and Exchange Commission to comply with Rule 15(c) (2)-12(b) (5), which relates to additional reporting requirements for un-rated bond issues. The District has contracted with GMS, LLC to provide this service.

##### **Attorney**

The District's legal counsel will be providing general legal services to the District, i.e., attendance and preparation for monthly meetings, review operating and maintenance contracts.

##### **Annual Audit**

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm.

##### **Trustee Fees**

The District issued Series 2008A Capital Improvement Revenue Bonds, Series 2011A1-A2 Capital Improvement Revenue Refunding Bonds and Series 2013 Capital Improvement Revenue Bonds & Series 2018A1/A2 Capital Improvement Revenue refunding Bonds which are held with a Trustee at US Bank. The amount of the trustee fees is based on the agreement between US Bank and the District.

##### **Assessment Roll**

Governmental Management Services serves as the District's collection agent and certifies the District's non-ad valorem assessment with the county tax collector.

##### **Management Fees**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services.

##### **Information Technology**

The District processes all its financial activities, i.e., accounts payable, financial statements, etc. on a mainframe computer leased by Governmental Management Services.

### **Records Storage**

*The District's Records will be stored off site at Iron Mountain.*

### **Travel & Per Diem**

*Travel expenses to attend meetings, conferences, etc.*

### **Telephone**

*Telephone for agenda calls or monthly meetings.*

### **Postage**

*Mailing of agenda packages, overnight deliveries, correspondence, etc.*

### **Printing & Binding**

*Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.*

### **Insurance**

*The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. Florida Insurance Alliance specializes in providing insurance coverage to governmental agencies.*

### **Legal Advertising**

*The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.*

### **Other Current Charges**

*Bank charges and any other miscellaneous expenses that are incurred during the year.*

**Office Supplies** *Miscellaneous office supplies.*

### **Dues, Licenses & Subscriptions**

*The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. Membership with the Florida Association of Special Districts is provided to Supervisors and Staff.*

### **Capital Outlay**

*Represents any minor capital expenditures the District may need to make during the Fiscal Year.*

### **Maintenance:**

#### **Field Management Fees**

*The District has contracted with GMS, LLC for the supervision and on-site management of Capital Region Community Development District. Their responsibilities include management of field services contracts such as landscape maintenance, ponds maintenance, and security patrols, oversight of capital assets and coordination of maintenance, repairs and replacement of capital assets.*

#### **Security**

*The District has contracted with Barkley Security Agency for security Services, to include patrol of District owned properties. The District also contracts with TPD for additional patrol services with law enforcement agencies on an as- needed basis.*

#### **Communications**

*The District has contracted Bulldog Strategy Group for professional public relations and communications services, to include maintenance of existing District communications tools and systems, monitoring of District issues and policies, and advisement of Board and staff regarding communications.*

#### **Landscape/Pond/Irrigation Maintenance**

*The District has contracted with All Pro Land Care of Tallahassee, Inc. to provide landscaping, pond and irrigation maintenance services to all the common areas within the District. Services include mowing, trimming, fertilization, maintenance of irrigations systems, and trimming of District owned trees.*

# Capital Region

## Community Development District

## General Fund

### Maintenance: (continued)

#### Landscape/Pond/Irrigation Maintenance (continued)

Contracts	Monthly	Annual
<i>Landscape Maintenance – Contract</i>	\$81,978	\$983,735
Landscape Maintenance – New Units/Street Trees	\$833	\$10,000
 Pond Maintenance – Contract	\$417	\$5,000
Pond Maintenance – New Units	\$83	\$1,000
 Pond Repairs – Current Units	\$2,500	\$30,000
Pond Repairs – New Units	\$125	\$1,500
 Irrigation Maintenance – Contract	\$4,253	\$51,030
Irrigation Maintenance – New Units	\$42	\$500
Irrigation Repairs – Current Units	\$3,333	\$40,000
<b>Total</b>	<b>\$93,564</b>	<b>\$1,122,765</b>

### SWMF Operating Permit Fees

The District pays the City of Tallahassee, Growth Management Department for inspection of and the administration needed to issue operating permits for District owned and maintained Storm Water facilities.

### Preserve Maintenance

The District has contracted with All Pro Land Care of Tallahassee, Inc. to maintain the various preserved areas within the District (listed as Park Maintenance), but also contacts out work in other preserve areas to various contractors.

### Tot-Lot Inspection Maintenance

The District owns a recreational area that requires monthly inspection and repairs/replacements as well as mulch twice a year.

### Alleyway Maintenance

The District conducts repairs and maintenance of the District-owned alleyways.

### Miscellaneous Maintenance

Unscheduled repairs and maintenance to the District's facilities not allocated to a particular area.

### Utilities

The cost of electricity and Irrigation Water for Capital Region CDD for the following accounts:

Account#	Service Address	Monthly	Annual
1680485610	3766 Greyfield Dr - Pump 1	\$100	\$1,200
1780485610	2150 Merchants Row Blvd - Pump	\$50	\$600
1894063223	2380 E Orange Ave Irr	\$450	\$5,400
2429471295	3564 S Blair Stone Rd Reclaim	\$75	\$900
2780485610	2588 Merchants Row Blvd - Pump	\$50	\$600
3077919780	3136 Dickinson Dr.	\$50	\$600
3183002658	3001 School House Rd Reclaimed	\$200	\$2,400
3541485610	2301 E Orange Ave, Irr/3591 Strolling Way	\$50	\$600
3543485610	3701 Mossy Creek Ln - Unit 1	\$300	\$3,600
3680485610	3765 Grove Park Dr	\$50	\$600
4263972522	3029 Dickinson Dr. Area Lights	\$75	\$900
4360485610	1900 Merchants Row-ENTRANCE	\$75	\$900
4680485610	3992 Four Oaks Blvd	\$50	\$600
5399698926	3252 Updike Ave IRR	\$50	\$600
6243485610	3700 Mossy Creek Ln- Pump	\$50	\$600
6948377092	1901 Merchants Row Blvd	\$50	\$600
7042865610	4580 Grove Park Dr - IRR	\$50	\$600

# Capital Region

## Community Development District

## General Fund

### Utilities (continued)

Account#	Service Address	Monthly	Annual
7670485610	3766 Greyfield Dr	\$50	\$600
8001821240	Various Locations- Area Lights	\$880	\$10,560
8270485610	3603 Capital Cir SE Irr.	\$450	\$5,400
8503683950	3751 Biltmore Ave - HYD	\$50	\$600
8965428817	3559 Four Oaks Blvd	\$50	\$600
9143451140	3700 Spider Lily Way	\$50	\$600
9356890232	4583 Grove Park Dr. Temp.	\$50	\$600
9413485610	3000 School House Road	\$50	\$600
9650988960	3751 Biltmore Ave - IRR	\$50	\$600
9674588544	Various Locations, Irrigation	\$50	\$600
9699066720	3145 Mulberry Park Blvd. Area Light	\$200	\$2,400
9778998416	2471 E Orange Ave. Irr.	\$45	\$540
<b>Total</b>		<b>\$ 3,750</b>	<b>\$45,000</b>

### Special Events

*Pops in the park.*

### Other Contingencies

*Unscheduled repairs and maintenance to the District's Facilities throughout the community.*

### Capital Expenditures

*Represents any new capital expenditures the District may need to make during the Fiscal Year.*

### Reserves for Capital Repairs and Replacements

*This Reserve funding is for the Capital Repairs and Replacements for the District's capital assets.*

# Capital Region

## Community Development District

## Capital Reserve

Description	Adopted Budget FY 2020	Actual Thru 4/30/2020	Projected Next 5 Months	Total Projected 9/30/2020	Proposed Budget FY 2021A
<b>Revenues</b>					
Capital Reserve Contribution	\$119,209	\$0	\$94,209	\$94,209	\$94,209
Designated reserves	\$181,304	\$72,998	\$0	\$72,998	\$149,261
<b>TOTAL REVENUES</b>	<b>\$300,513</b>	<b>\$72,998</b>	<b>\$94,209</b>	<b>\$167,207</b>	<b>\$243,470</b>
<b>Expenditures</b>					
Reserve for Capital - R&R	\$0	\$17,464	\$0	\$17,464	\$0
Other Charges	\$600	\$281	\$201	\$481	\$600
<b>TOTAL EXPENDITURES</b>	<b>\$600</b>	<b>\$17,745</b>	<b>\$201</b>	<b>\$17,945</b>	<b>\$600</b>
<b>ASSIGNED FUND BALANCE</b>	<b>\$299,913</b>	<b>\$55,253</b>	<b>\$94,008</b>	<b>\$149,261</b>	<b>\$242,870</b>

# Capital Region

## Community Development District

## Debt Service Fund Series 2011A-1 Capital Improvement Revenue Bonds

Description	Adopted Budget FY 2020	Actual Thru 4/30/2020	Projected Next 5 Months	Total Projected 9/30/2020	Proposed Budget FY 2021A
<b>Revenues</b>					
Special Assessment - Tax Collector	\$379,445	\$375,713	\$3,731	\$379,445	\$379,445
Interest Earned	\$1,000	\$3,055	\$100	\$3,155	\$1,000
Carry Forward Surplus <sup>(1)</sup>	\$96,300	\$96,293	\$0	\$96,293	\$92,274
<b>TOTAL REVENUES</b>	<b>\$476,745</b>	<b>\$475,061</b>	<b>\$3,831</b>	<b>\$478,892</b>	<b>\$472,719</b>
<b>Expenditures</b>					
<u>Series 2011A1</u>					
Interest - 11/1 - 2011A1	\$85,659	\$85,959	\$0	\$85,959	\$80,837
Interest - 5/1 - 2011A1	\$85,659	\$0	\$85,659	\$85,659	\$80,837
Principal - 5/1 - 2011A1	\$200,000	\$0	\$200,000	\$200,000	\$210,000
Special Call- 5/1 - 2011A1	\$0	\$0	\$15,000	\$15,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$371,318</b>	<b>\$85,959</b>	<b>\$300,659</b>	<b>\$386,618</b>	<b>\$371,673</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>	<b>\$105,427</b>	<b>\$389,102</b>	<b>(\$296,828)</b>	<b>\$92,274</b>	<b>\$101,046</b>

<sup>(1)</sup> Carry Forward Surplus is net of Reserve requirement

11/1/2021
Series 2011A1 \$76,028

# Capital Region

Community Development District

Series 2011A-1 Capital Improvement Revenue Bonds

A1 Term Bonds Due 5/1/2031

Debt Amortization

Date	Principal	Interest	Principal Balance	Calendar Year
11/01/20	\$0.00	\$80,836.50	\$3,040,000.00	\$80,836.50
05/01/21	\$210,000.00	\$80,836.50	\$2,830,000.00	
11/01/21	\$0.00	\$76,027.50	\$2,830,000.00	\$366,864.00
05/01/22	\$220,000.00	\$76,027.50	\$2,610,000.00	
11/01/22	\$0.00	\$70,912.50	\$2,610,000.00	\$366,940.00
05/01/23	\$230,000.00	\$70,912.50	\$2,380,000.00	
11/01/23	\$0.00	\$65,450.00	\$2,380,000.00	\$366,362.50
05/01/24	\$245,000.00	\$65,450.00	\$2,135,000.00	
11/01/24	\$0.00	\$58,712.50	\$2,135,000.00	\$369,162.50
05/01/25	\$260,000.00	\$58,712.50	\$1,875,000.00	
11/01/25	\$0.00	\$51,562.50	\$1,875,000.00	\$370,275.00
05/01/26	\$275,000.00	\$51,562.50	\$1,600,000.00	
11/01/26	\$0.00	\$44,000.00	\$1,600,000.00	\$370,562.50
05/01/27	\$290,000.00	\$44,000.00	\$1,310,000.00	
11/01/27	\$0.00	\$36,025.00	\$1,310,000.00	\$370,025.00
05/01/28	\$305,000.00	\$36,025.00	\$1,005,000.00	
11/01/28	\$0.00	\$27,637.50	\$1,005,000.00	\$368,662.50
05/01/29	\$320,000.00	\$27,637.50	\$685,000.00	
11/01/29	\$0.00	\$18,837.50	\$685,000.00	\$366,475.00
05/01/30	\$340,000.00	\$18,837.50	\$345,000.00	
11/01/30	\$0.00	\$9,487.50	\$345,000.00	\$368,325.00
05/01/31	\$345,000.00	\$9,487.50	\$0.00	\$354,487.50
totals	<u><u>\$3,040,000.00</u></u>	<u><u>\$1,078,978.00</u></u>		<u><u>\$4,118,978.00</u></u>



# Capital Region

## Community Development District

## Debt Service Fund Series 2013 Capital Improvement Refunding Bonds

Description	Adopted Budget FY 2020	Actual Thru 4/30/2020	Projected Next 5 Months	Total Projected 9/30/2020	Proposed Budget FY 2021A
<b>Revenues</b>					
Special Assessment - Tax Collector	\$862,173	\$854,315	\$7,814	\$862,129	\$862,173
Interest Income	\$2,500	\$8,187	\$400	\$8,587	\$2,500
Carry Forward Surplus <sup>(1)</sup>	\$347,730	\$351,538	\$0	\$351,538	\$346,837
<b>TOTAL REVENUES</b>	<b>\$1,212,403</b>	<b>\$1,214,041</b>	<b>\$8,214</b>	<b>\$1,222,255</b>	<b>\$1,211,510</b>
<b>Expenditures</b>					
Interest - 11/1	\$215,209	\$215,209	\$0	\$215,209	\$205,856
Interest - 5/1	\$215,209	\$0	\$215,209	\$215,209	\$205,856
Principal - 5/1	\$440,000	\$0	\$440,000	\$440,000	\$455,000
Special Call - 5/1	\$0	\$0	\$5,000	\$5,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$870,418</b>	<b>\$215,209</b>	<b>\$660,209</b>	<b>\$875,418</b>	<b>\$866,713</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>	<b>\$341,985</b>	<b>\$998,832</b>	<b>(\$651,995)</b>	<b>\$346,837</b>	<b>\$344,797</b>

<sup>(1)</sup> Carry Forward Surplus is net of Reserve requirement

11/21 Interest Series 2013	\$195,619
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Lot Size	# of Units	Per Unit Amount	Gross Assessments	Net Assessments
Apartments	486	\$359	\$174,421	\$162,211
*Towns	82	\$327	\$26,828	\$24,950
40s	153	\$382	\$58,516	\$54,420
*55s	107	\$464	\$49,650	\$46,175
*65s	127	\$573	\$72,743	\$67,651
*75s	56	\$655	\$36,694	\$34,125
85s	77	\$710	\$54,642	\$50,817
*100s	40	\$818	\$32,736	\$30,444
*1/2 Ac	73	\$982	\$71,717	\$66,697
*1Ac	3	\$1,282	\$3,847	\$3,578
Epoch Apls (Acres)	1	\$3,806	\$5,386	\$5,009
Blended Commercial	113	\$6,321	\$339,888	\$316,095
<b>Total</b>	<b>1318</b>		<b>\$927,067</b>	<b>\$862,173</b>

\* Certain Units have a lower debt per unit amount

# Capital Region

Community Development District

Series 2013 Capital Improvement Refunding Bonds

A1 Term Bonds Due 5/1/2031

Debt Amortization

Date	Principal	Interest	Principal Balance	Calendar Year
11/01/20		\$205,856.25	\$7,435,000.00	\$205,856.25
05/01/21	\$455,000.00	\$205,856.25	\$6,980,000.00	
11/01/21		\$195,618.75	\$6,980,000.00	\$856,475.00
05/01/22	\$480,000.00	\$195,618.75	\$6,500,000.00	
11/01/22		\$184,338.75	\$6,500,000.00	\$859,957.50
05/01/23	\$500,000.00	\$184,338.75	\$6,000,000.00	
11/01/23		\$172,213.75	\$6,000,000.00	\$856,552.50
05/01/24	\$530,000.00	\$172,213.75	\$5,470,000.00	
11/01/24		\$158,831.25	\$5,470,000.00	\$861,045.00
05/01/25	\$550,000.00	\$158,831.25	\$4,920,000.00	
11/01/25		\$144,393.75	\$4,920,000.00	\$853,225.00
05/01/26	\$585,000.00	\$144,393.75	\$4,335,000.00	
11/01/26		\$127,575.00	\$4,335,000.00	\$856,968.75
05/01/27	\$620,000.00	\$127,575.00	\$3,715,000.00	
11/01/27		\$109,750.00	\$3,715,000.00	\$857,325.00
05/01/28	\$660,000.00	\$109,750.00	\$3,055,000.00	
11/01/28		\$90,775.00	\$3,055,000.00	\$860,525.00
05/01/29	\$700,000.00	\$90,775.00	\$2,355,000.00	
11/01/29		\$70,650.00	\$2,355,000.00	\$861,425.00
05/01/30	\$740,000.00	\$70,650.00	\$1,615,000.00	
11/01/30		\$48,450.00	\$1,615,000.00	\$859,100.00
05/01/31	\$785,000.00	\$48,450.00	\$830,000.00	
11/01/31		\$24,900.00	\$830,000.00	\$858,350.00
05/01/32	\$830,000.00	\$24,900.00	\$0.00	\$854,900.00
totals	<u><u>\$7,435,000.00</u></u>	<u><u>\$3,066,705.00</u></u>		<u><u>\$10,501,705.00</u></u>

# Capital Region

## Community Development District

## Debt Service Fund

### Series 2018A1 Capital Improvement Revenue Refunding Bonds

Description	Proposed Budget FY 2020	Actual Thru 4/30/2020	Projected Next 5 Months	Total Projected 9/30/2020	Proposed Budget FY 2021A
<b>Revenues</b>					
Special Assessment - Tax Collector	\$190,480	\$217,682	\$2,401	\$220,083	\$190,480
Special Assessment - Direct	\$1,115,613	\$760,207	\$325,803	\$1,086,011	\$1,115,613
Interest Income	\$2,500	\$5,890	\$400	\$6,290	\$2,500
Carry Forward Surplus <sup>(1)</sup>	\$413,531	\$417,369	\$0	\$417,369	\$396,452
<b>TOTAL REVENUES</b>	<b>\$1,722,124</b>	<b>\$1,401,148</b>	<b>\$328,604</b>	<b>\$1,729,752</b>	<b>\$1,705,045</b>
<b>Expenditures</b>					
Interest - 11/1	\$401,650	\$401,650	\$0	\$401,650	\$391,131
Special Call - 11/1	\$0	\$5,000	\$0	\$5,000	\$0
Interest - 5/1	\$401,650	\$0	\$401,650	\$401,650	\$391,131
Principal - 5/1	\$510,000	\$0	\$510,000	\$510,000	\$530,000
Special Call - 5/1	\$0	\$0	\$15,000	\$15,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,313,300</b>	<b>\$406,650</b>	<b>\$926,650</b>	<b>\$1,333,300</b>	<b>\$1,312,263</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>	<b>\$408,824</b>	<b>\$994,498</b>	<b>(\$598,046)</b>	<b>\$396,452</b>	<b>\$392,783</b>

<sup>(1)</sup> Carry Forward Surplus is net of Reserve requirement

11/21 Interest Series 2018A1	\$380,200
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# Capital Region

## Community Development District

## Series 2018A1 Capital Improvement Revenue Refunding Bonds Debt Amortization

Date	Principal	Interest	Coupons	Principal Balance	Calendar Year
11/01/19		\$401,650.00		\$16,420,000.00	\$401,650.00
05/01/20	\$510,000.00	\$401,650.00	4.125%	\$16,420,000.00	
11/01/20		\$391,131.25		\$15,910,000.00	\$1,302,781.25
05/01/21	\$530,000.00	\$391,131.25	4.125%	\$15,910,000.00	
11/01/21		\$380,200.00		\$15,380,000.00	\$1,301,331.25
05/01/22	\$555,000.00	\$380,200.00	4.125%	\$15,380,000.00	
11/01/22		\$368,753.13		\$14,825,000.00	\$1,303,953.13
05/01/23	\$575,000.00	\$368,753.13	4.125%	\$14,825,000.00	
11/01/23		\$356,893.75		\$14,250,000.00	\$1,300,646.88
05/01/24	\$600,000.00	\$356,893.75	4.625%	\$14,250,000.00	
11/01/24		\$343,018.75		\$13,650,000.00	\$1,299,912.50
05/01/25	\$630,000.00	\$343,018.75	4.625%	\$13,650,000.00	
11/01/25		\$328,450.00		\$13,020,000.00	\$1,301,468.75
05/01/26	\$660,000.00	\$328,450.00	4.625%	\$13,020,000.00	
11/01/26		\$313,187.50		\$12,360,000.00	\$1,301,637.50
05/01/27	\$690,000.00	\$313,187.50	4.625%	\$12,360,000.00	
11/01/27		\$297,231.25		\$11,670,000.00	\$1,300,418.75
05/01/28	\$725,000.00	\$297,231.25	4.625%	\$11,670,000.00	
11/01/28		\$280,465.63		\$10,945,000.00	\$1,302,696.88
05/01/29	\$760,000.00	\$280,465.63	5.125%	\$10,945,000.00	
11/01/29		\$260,990.63		\$10,185,000.00	\$1,301,456.25
05/01/30	\$800,000.00	\$260,990.63	5.125%	\$10,185,000.00	
11/01/30		\$240,490.63		\$9,385,000.00	\$1,301,481.25
05/01/31	\$840,000.00	\$240,490.63	5.125%	\$9,385,000.00	
11/01/31		\$218,965.63		\$8,545,000.00	\$1,299,456.25
05/01/32	\$885,000.00	\$218,965.63	5.125%	\$8,545,000.00	
10/31/32		\$196,287.50		\$7,660,000.00	\$1,300,253.13
05/01/33	\$935,000.00	\$196,287.50	5.125%	\$7,660,000.00	
11/01/33		\$172,328.13		\$6,725,000.00	\$1,303,615.63
05/01/34	\$980,000.00	\$172,328.13	5.125%	\$6,725,000.00	
11/01/34		\$147,215.63		\$5,745,000.00	\$1,299,543.75
05/01/35	\$1,035,000.00	\$147,215.63	5.125%	\$5,745,000.00	
11/01/35		\$120,693.75		\$4,710,000.00	\$1,302,909.38
04/30/36	\$1,090,000.00	\$120,693.75	5.125%	\$4,710,000.00	
10/31/36		\$92,762.50		\$3,620,000.00	\$1,303,456.25
05/01/37	\$1,145,000.00	\$92,762.50	5.125%	\$3,620,000.00	
10/31/37		\$63,421.88		\$2,475,000.00	\$1,301,184.38
05/01/38	\$1,205,000.00	\$63,421.88	5.125%	\$2,475,000.00	
11/01/38		\$32,543.75		\$1,270,000.00	\$1,300,965.63
05/01/39	\$1,270,000.00	\$32,543.75	5.125%	\$1,270,000.00	\$1,302,543.75
totals	<u><u>\$16,420,000.00</u></u>	<u><u>\$10,013,362.50</u></u>			<u><u>\$26,433,362.50</u></u>

# Capital Region

## Community Development District

## Debt Service Fund

### Series 2018A2 Capital Improvement Revenue Refunding Bonds

Description	Proposed Budget FY 2020	Actual Thru 4/30/2020	Projected Next 5 Months	Total Projected 9/30/2020	Proposed Budget FY 2021A
<b>Revenues</b>					
Special Assessment - Tax Collector	\$273,055	\$264,671	\$9,476	\$274,147	\$273,055
Interest Income	\$2,500	\$1,806	\$400	\$2,206	\$2,500
Carry Forward Surplus <sup>(1)</sup>	\$58,522	\$59,572	\$0	\$59,572	\$55,734
<b>TOTAL REVENUES</b>	<b>\$334,077</b>	<b>\$326,049</b>	<b>\$9,876</b>	<b>\$335,925</b>	<b>\$331,289</b>
<b>Expenditures</b>					
Interest - 11/1	\$55,096	\$55,096	\$0	\$55,096	\$51,899
Interest - 5/1	\$55,096	\$0	\$55,096	\$55,096	\$51,899
Principal - 5/1	\$165,000	\$0	\$165,000	\$165,000	\$170,000
Special Call - 5/1	\$0	\$0	\$5,000	\$5,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$275,191</b>	<b>\$55,096</b>	<b>\$225,096</b>	<b>\$280,191</b>	<b>\$273,798</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>	<b>\$58,886</b>	<b>\$270,954</b>	<b>(\$215,219)</b>	<b>\$55,734</b>	<b>\$57,492</b>

<sup>(1)</sup> Carry Forward Surplus is net of Reserve requirement

11/21 Interest Series 2018A2	\$48,605
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# Capital Region

Community Development District

Series 2018A2 Capital Improvement Revenue Refunding Bonds  
Debt Amortization

Date	Principal	Interest	Coupons	Principal Balance	Calendar Year
11/01/19		\$55,095.63		\$2,505,000.00	\$55,095.63
05/01/20	\$165,000.00	\$55,095.63	3.875%	\$2,505,000.00	
11/01/20		\$51,898.75		\$2,340,000.00	\$271,994.38
05/01/21	\$170,000.00	\$51,898.75	3.875%	\$2,340,000.00	
11/01/21		\$48,605.00		\$2,170,000.00	\$270,503.75
05/01/22	\$175,000.00	\$48,605.00	3.875%	\$2,170,000.00	
11/01/22		\$45,214.38		\$1,995,000.00	\$268,819.38
05/01/23	\$185,000.00	\$45,214.38	3.875%	\$1,995,000.00	
11/01/23		\$41,630.00		\$1,810,000.00	\$271,844.38
05/01/24	\$190,000.00	\$41,630.00	4.600%	\$1,810,000.00	
11/01/24		\$37,260.00		\$1,620,000.00	\$268,890.00
05/01/25	\$200,000.00	\$37,260.00	4.600%	\$1,620,000.00	
11/01/25		\$32,660.00		\$1,420,000.00	\$269,920.00
05/01/26	\$210,000.00	\$32,660.00	4.600%	\$1,420,000.00	
11/01/26		\$27,830.00		\$1,210,000.00	\$270,490.00
05/01/27	\$220,000.00	\$27,830.00	4.600%	\$1,210,000.00	
11/01/27		\$22,770.00		\$990,000.00	\$270,600.00
05/01/28	\$230,000.00	\$22,770.00	4.600%	\$990,000.00	
11/01/28		\$17,480.00		\$760,000.00	\$270,250.00
05/01/29	\$240,000.00	\$17,480.00	4.600%	\$760,000.00	
11/01/29		\$11,960.00		\$520,000.00	\$269,440.00
05/01/30	\$255,000.00	\$11,960.00	4.600%	\$520,000.00	
11/01/30		\$6,095.00		\$265,000.00	\$273,055.00
05/01/31	\$265,000.00	\$6,095.00	4.600%	\$265,000.00	\$271,095.00
totals	<u><u>\$2,505,000.00</u></u>	<u><u>\$796,997.50</u></u>			<u><u>\$3,301,997.50</u></u>

## *TWELFTH ORDER OF BUSINESS*

*D.*



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## CRCCD Weekly Review

Monday 3/30/20	Tuesday 3/31/20	Wednesday 4/1/20	Thursday 4/2/20	Friday 4/3/20
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### Weather of the Week

Hi 89°F Lo 61°F Rain 0.00"	Hi 84°F Lo 60°F Rain 0.78"	Hi 72°F Lo 49°F Rain 0.00"	Hi 75°F Lo 46°F Rain 0.00"	Hi 77°F Lo 47°F Rain 0.00"
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### Full Maintenance

Bermuda Plot (CP) Esplanade Way (Unit 5) Mossy Creek Lane (Units 4,6,9) NON-UNIT: Merchants Row / Four Oaks Field UNIT 1: Iberville Park UNIT 1: WD240 UNIT 14: Green Space UNIT 23: Parks, Ponds & Green Spaces UNIT 23: Riverton Park (Four Oaks to Summertime) UNIT 29: Coneflower Park UNIT 29: Orange Ave (Mossy Creek to Four Oaks) UNIT 35: Merchants Row West UNIT 4: Grove Park Dr UNIT 7: Grove Park Dr UNIT 8: WD140	Central Park Central Park: Butterfly Garden Central Park: FL131 Central Park: Tot Lot UNIT 1: Mulberry Park Blvd UNIT 21 & Arch Site: Arch Site Exterior UNIT 23: Parks, Ponds & Green Spaces UNIT 31: Parks, Green Space, Rows, Lift Station Unit 32: Alley Way Unit 32: Coneflower ROW Unit 32: Green Space Unit 32: Jasmine Hill Unit 32: Lantana Lane Unit 32: Orange Ave Unit 32: Overcup Way UNIT 5: Merchants Row	Hemingway Blvd & Trail (Units 2,4) NON-UNIT: Schoolhouse Rd. & Biltmore Ext. Schoolhouse Rd (Units 3,4) Shumard Oak Blvd (Units 3,5) UNIT 16: Faulkner Park UNIT 16: Faulkner Row UNIT 16: FL230 UNIT 16: Poe Park UNIT 16: Salinger & Sidewalk, Poe, Faulkner & Park UNIT 16: Salinger Way UNIT 2: Butterfly Parks UNIT 2: Drainage Easment (Longfellow & Appleton) UNIT 2: Newberry Parks UNIT 2: Tremont UNIT 25: Longfellow Park & Pocket Parks UNIT 26: Strolling Way Parks UNIT 4: Grove Park Dr UNIT 5: Drayton Drive	Bermuda Plot (CP) Biltmore Ave (Units 16,2,25) Blair Stone Rd (Units 5,17) Central Park Central Park: Butterfly Garden Central Park: FL131 Central Park: Tot Lot Esplanade Way (Unit 5) Four Oaks Blvd (Units 1,17,29) Hemingway Blvd & Trail (Units 2,4) Mossy Creek Lane (Units 4,6,9) NON-UNIT: Goldenrod & FL162 NON-UNIT: Merchants Row / Four Oaks Field NON-UNIT: Schoolhouse Rd. & Biltmore Ext. Schoolhouse Rd (Units 3,4) Shumard Oak Blvd (Units 3,5) UNIT 1: Iberville Park UNIT 1: Mulberry Park Blvd UNIT 1: Verdura Point Park UNIT 1: WD240 UNIT 14: Green Space UNIT 16: Faulkner Park UNIT 16: Faulkner Row UNIT 16: FL230 UNIT 16: Poe Park UNIT 16: Salinger & Sidewalk, Poe, Faulkner & Park UNIT 16: Salinger Way UNIT 17: Shady View Pond (WD260) UNIT 17: Verdura Lake Green Space UNIT 18: Cummings Park	UNIT 2: Butterfly Parks UNIT 2: Carrollton Park UNIT 2: Drainage Easment (Longfellow & Appleton) UNIT 2: Endicott Park UNIT 2: Newberry Parks UNIT 2: Tremont UNIT 21 & Arch Site: Arch Site Exterior UNIT 23: Parks, Ponds & Green Spaces UNIT 23: Riverton Park (Four Oaks to Summertime) UNIT 25: Longfellow Park & Pocket Parks UNIT 26: Strolling Way Parks UNIT 29: Coneflower Park UNIT 29: Orange Ave (Mossy Creek to Four Oaks) UNIT 31: Parks, Green Space, Rows, Lift Station Unit 32: Alley Way Unit 32: Coneflower ROW Unit 32: Green Space Unit 32: Jasmine Hill Unit 32: Lantana Lane Unit 32: Orange Ave Unit 32: Overcup Way UNIT 35: Merchants Row West UNIT 36: Bluff Oak Way UNIT 4: Grove Park Dr UNIT 5: Drayton Drive UNIT 5: Merchants Row UNIT 7: Grove Park Dr UNIT 7: Riverton (Grove Park to Four Oaks) UNIT 8: WD140
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### Standard Maintenance

UNIT 5: Four Oaks (Shumard to Tram) UNIT 31: FL070 UNIT 31: FL170 & Buffer	UNIT 16: Salinger Way UNIT 3: SB111A UNIT 5: Capital Circle SE Buffer	Mossy Creek Nature Trail Extension Central Park NON-UNIT: SB111B UNIT 16: Salinger Way UNIT 17: WD284 UNIT 18: WD281 UNIT 3: SB111A UNIT 31: FL070 UNIT 31: FL170 & Buffer	UNIT 5: Capital Circle SE Buffer UNIT 5: Four Oaks (Shumard to Tram) UNIT 5: Natural Area by Urban Park UNIT 5: SE Field on OC / TR216 UNIT 5: TR216
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### IPM

Non-Selective: Product used - Roundup QuikPro			
UNIT 29: Orange Ave (Mossy Creek to Four Oaks)			WD090N (Pond)
UNIT 30: Woodland Fields Park			WD290 (Pond)
			Biltmore Ave (Units 16,2,25)
			Four Oaks Blvd (Units 1,17,29)

### Irrigation

Irrigation Inspection			
		Controller 12, Unit 21	Controller 12, Unit 21

### Irrigation Troubleshooting (In Contract)

Controller	Unit Number	Date	Description
12	21	4/3	Wet Test

### Irrigation Repairs

Controller	Unit Number	Date	Description	Invoice Number
15	Orange Ave	3/30	Mainline Repair	191708
2	5	4/2	Mainline Repair	191712
9	4,6,9	4/1	Mainline Repair	191713

### Additional Contracted Work

Unit	Date	Description	Invoice Number
CP	3/31	Central Park Concrete Repairs	191715
5		Clean-up and (1) Large Live Oak on Corner of Four Oaks & Merchants Row	191714

### Accidents/Incidents: None

### Safety and Training: Weekly "Toolbox" Safety Meeting (Friday)

### Routine service

Bi-weekly maintenance of Dogi Pots throughout the district.  
 Bi-weekly removal of debris from grates throughout the district.  
 Daily maintenance of trash cans throughout the district.  
 Daily blowing of Merchant's Row at Town Center and Tot Lot.  
 Weekly blowing and debris cleanup of Unit #10, Mossy Creek, and Central Park Trails as needed.



## CRCDD Weekly Review

Monday 4/6/20	Tuesday 4/7/20	Wednesday 4/8/20	Thursday 4/9/20	Friday 4/10/20
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### Weather of the Week

Hi 84°F Lo 54°F Rain 0.00"	Hi 86°F Lo 58°F Rain 0.00"	Hi 90°F Lo 68°F Rain 0.00"	Hi 94°F Lo 74°F Rain 0.00"	Hi 76°F Lo 50°F Rain 0.02"
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### Full Maintenance

NON-UNIT: Schoolhouse Rd. & Biltmore Ext. Orange Ave UNIT 29: Orange Ave (Mossy Creek to Four Oaks) Unit 32: Jasmine Hill Unit 32: Orange Ave	Central Park: Park Crossing Trail Park Shumard Oaks Blvd West (Unit 35) TR209A UNIT 1: Barringer Hill Nature Trail UNIT 10: Green Spaces (2) UNIT 10: New Dawn Park UNIT 10: Overlook Park UNIT 10: Trails UNIT 10: Vacant Lot by WD160 & Trail UNIT 10: WD141 UNIT 10: WD160 UNIT 14: Avon Park UNIT 19: Twain Park UNIT 35: Merchants Row West	Central Park FL080 NON-UNIT: Schoolhouse Rd. & Biltmore Ext. UNIT 1: Mulberry Park Blvd UNIT 4: Terrellbone Dr. WD090N (Pond) WD090S (Pond) WD290 (Pond)		FL080
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### Standard Maintenance

LSF-7; FL263	Central Park TR209A UNIT 10: Overlook Park		Central Park	Central Park
	Central Park: Butterfly Garden			Orange Ave

### Irrigation

#### Irrigation Inspection

Controller 24, Unit 2				
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#### Irrigation Troubleshooting (In Contract)

Controller	Unit Number	Date	Description
24	2	4/6	Wet Test

#### Irrigation Repairs

Controller	Unit Number	Date	Description	Invoice Number
7	23	4/6	Mainline Repair	191723

#### Additional Contracted Work

Unit	Date	Description	Invoice Number
CP	4/8	Grading along sidewalk in Central park	191724

**Accidents/Incidents:** None

**Safety and Training:** Weekly "Toolbox" Safety Meeting (Friday)

#### Routine service

Bi-weekly maintenance of Dogi Pots throughout the district.  
 Bi-weekly removal of debris from grates throughout the district.  
 Daily maintenance of trash cans throughout the district.  
 Daily blowing of Merchant's Row at Town Center and Tot Lot.  
 Weekly blowing and debris cleanup of Unit #10, Mossy Creek, and Central Park Trails as needed.



## CRCDD Weekly Review

Monday 4/13/20	Tuesday 4/14/20	Wednesday 4/15/20	Thursday 4/16/20	Friday 4/17/20
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### Weather of the Week

Hi 88°F Lo 66°F 0.70" Rain	Hi 83°F Lo 64°F 0.30" Rain	Hi 72°F Lo 55°F 0.86" Rain	Hi 76°F Lo 54°F 0.00" Rain	Hi 81°F Lo 50°F 0.00" Rain
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### Full Maintenance

	Blair Stone Rd (Units 5,17) Esplanade Way (Unit 5) LSF-7 NON-UNIT: Goldenrod & FL162 UNIT 1: Iberville Park UNIT 1: TC1 Pond (FL130) UNIT 1: Verdura Point Park UNIT 10: Green Spaces (2) UNIT 10: New Dawn Park UNIT 10: Overlook Park UNIT 19: Twain Park UNIT 2: Endicott Park UNIT 23: Parks, Ponds & Green Spaces UNIT 23: Riverton Park (Four Oaks to Summertree) UNIT 29: Coneflower Park UNIT 30: Woodland Fields Park		Bermuda Plot (CP) Hemingway Blvd & Trail (Units 2,4) Mossy Creek Lane (Units 4,6,9) Shumard Oak Blvd (Units 3,5) UNIT 14: Green Space UNIT 2: Tremont UNIT 35: Merchants Row Entry Feature UNIT 4: Grove Park Dr UNIT 5: Merchants Row UNIT 7: Grove Park Dr UNIT 8: WD140	Central Park: FL131 Mossy Creek Lane (Units 4,6,9) Schoolhouse Rd (Units 3,4) Shumard Oak Blvd (Units 3,5) UNIT 16: Faulkner Park UNIT 16: Faulkner RoW UNIT 16: FL230 UNIT 16: Poe Park UNIT 16: Salinger & Sidewalk, Poe, Faulkner & Park UNIT 16: Salinger Way UNIT 2: Butterfly Parks UNIT 2: Newberry Parks UNIT 20: Esplanade North (Unit 20) UNIT 21 & Arch Site: Arch Site Exterior UNIT 25: Longfellow Park & Pocket Parks UNIT 26: Strolling Way Parks UNIT 29: Orange Ave (Mossy Creek to Four Oaks) UNIT 31: Parks, Green Spaces, Rows, Lift Station Unit 32: Alley Way Unit 32: Green Space Unit 32: Jasmine Hill Unit 32: Lantana Lane Unit 32: Overcup Way Unit 32: Park (off Mossy & Coneflower) UNIT 37: Common Area UNIT 37: Esplanade Nature Trail UNIT 4: Terrebone Dr.
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### Standard Maintenance

	UNIT 26: Mossy Creek Nature Trail Ext.		UNIT 5: Four Oaks (Shumard to Tram)	NON-UNIT: FL040 - Mossy Creek NON-UNIT: Mossy Creek Nature Trail UNIT 16: Salinger & Sidewalk, Poe, Faulkner & Park UNIT 20: WD162 on Esplanade North UNIT 31: FL070 UNIT 31: FL170 & Buffer
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Orange Ave

### IPM

### Non-Selective: Product used - Roundup QuikPro

				UNIT 10: Overlook Park
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### Irrigation

### Irrigation Troubleshooting (In Contract)

Controller	Unit Number	Date	Description
23	17	4/14	Repair
27	2	4/15	Wet Test

### Irrigation Repairs

Controller	Unit Number	Date	Description	Invoice Number
12	21	4/15	Valve Replacement	191728
21	19	4/15	Clock Replacement	191729
13	10	4/16, 4/17	Mainline Repair	191730

### Additional Contracted Work

Unit	Date	Description	Invoice Number
Tot Lot	4/16	Fix Fencing at Tot Lot	191731
FL040	4/17	Remove Silt Barrier at FL040	191732
5	4/17	Install sod for Irrigation Repair on Merchants Row	191734
n/a	4/21	Dogi-Pot Dispensers & Receptacles	191737

### Accidents/Incidents: None

### Safety and Training: Weekly "Toolbox" Safety Meeting (Friday)

### Routine service

Bi-weekly maintenance of Dogi Pots throughout the district.  
 Bi-weekly removal of debris from grates throughout the district.  
 Daily maintenance of trash cans throughout the district.  
 Daily blowing of Merchant's Row at Town Center and Tot Lot.  
 Weekly blowing and debris cleanup of Unit #10, Mossy Creek, and Central Park Trails as needed.



## CRCDD Weekly Review

Monday 4/20/20	Tuesday 4/21/20	Wednesday 4/22/20	Thursday 4/23/20	Friday 4/24/20
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### Weather of the Week

Hi 80°F Lo 62°F Rain 0.64"	Hi 85°F Lo 54°F Rain 0.00"	Hi 83°F Lo 54°F Rain 0.00"	Hi 80°F Lo 65°F Rain 1.64"	Hi 85°F Lo 61°F Rain 0.00"
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### Full Maintenance

Central Park Central Park: Park Crossing Trail Park Four Oaks Blvd (Units 1,17,29) Orange Ave UNIT 1: Iberville Park UNIT 1: Verdura Point Park UNIT 14: Avon Park UNIT 18: Cummings Park UNIT 29: Orange Ave (Mossy Creek to Four Oaks) Unit 32: Orange Ave UNIT 36: Bluff Oak Way UNIT 5: Drayton Drive	Blair Stone Rd (Units 5,17) Central Park: Park Crossing Tr Roadway Central Park: Park Crossing Trail Park UNIT 1: Mulberry Park Blvd UNIT 10: Green Spaces (2) UNIT 10: New Dawn Park UNIT 10: Overlook Park UNIT 10: Trails UNIT 10: Vacant Lot by WD160 & Trail UNIT 10: WD141 UNIT 10: WD160 UNIT 19: Twain Park	Bermuda Plot (CP) Central Park NON-UNIT: Schoolhouse Rd. & Billmore Ext. Shumard Oaks Blvd West (Unit 35) TR209A UNIT 23: Parks, Ponds & Green Spaces UNIT 27: New Village Unit 32: Jasmine Hill UNIT 35: Merchants Row Entry Feature UNIT 35: Merchants Row West UNIT 5: Merchants Row UNIT 8: WD140	Central Park: FL131 Central Park: Tot Lot Esplanade Way (Unit 5) Hemingway Blvd & Trail (Units 2,4) LSF-7: Common Area UNIT 1: Barringer Hill Nature Trail UNIT 1: TC1 Pond (FL130) UNIT 2: Butterfly Parks UNIT 2: Carrollton Park UNIT 2: Newberry Parks UNIT 2: Tremont UNIT 21 & Arch Site: Arch Site Exterior UNIT 30: Woodland Fields Park UNIT 31: Parks, Green Space, Rows, Ulf Station Unit 32: Alley Way Unit 32: Jasmine Hill Unit 32: Lantana Lane Unit 32: Orange Ave Unit 32: Overcup Way Unit 32: Park (off Mossy & Coneflower)	Billmore Ave (Units 16,2,25) Esplanade Way (Unit 5) NON-UNIT: Mossy Creek Nature Trail UNIT 14: Green Space UNIT 2: Carrollton Park UNIT 26: Mossy Creek Nature Trail Ext. UNIT 37: Esplanade Nature Trail
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### Standard Maintenance

UNIT 17: Common Area (Blair Stone to WD260)	UNIT 1: WD240 UNIT 27: TR221A UNIT 27: TR221B	LSF-7: R263 UNIT 31: FL070 UNIT 31: FL170 & Buffer	Central Park UNIT 5: Capital Circle SE Buffer
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### Debris Cleanup

Central Park			Central Park
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### Detail service

Trees - Remove sucker growth	Central Park		
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### IPM

### Pre-Emergent: Product used - Dimension 2EW

	NON-UNIT: FL040 - Mossy Creek UNIT 29: Coneflower Park UNIT 31: FL170 & Buffer		
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### Non-Selective: Product used - Roundup QuikPro

	NON-UNIT: FL040 - Mossy Creek UNIT 29: Coneflower Park UNIT 31: FL170 & Buffer		
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### Irrigation

### Irrigation Inspection

Controller 18, Unit 35		Controller 13, Unit 10
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### Irrigation Troubleshooting (In Contract)

Controller	Unit Number	Date	Description
18	35	4/21	Wet Test
13	10	4/24	Wet Test

### Irrigation Repairs

Controller	Unit Number	Date	Description	Invoice Number
13	10	4/20, 4/22, 4/24	Wire Repair	191739
8	25	4/20	Mainline Repair	191740

### Additional Contracted Work

Unit	Date	Description	Invoice Number
20,30	4/21	Replace Dogi-pot Dispenser in Coneflower & Trash can in Woodland Field Park	191738

### Accidents/Incidents: None

### Safety and Training: Weekly "Toolbox" Safety Meeting (Friday)

### Routine service

Bi-weekly maintenance of Dogi Pots throughout the district.  
 Bi-weekly removal of debris from grates throughout the district.  
 Daily maintenance of trash cans throughout the district.  
 Daily blowing of Merchant's Row at Town Center and Tot Lot.  
 Weekly blowing and debris cleanup of Unit #10, Mossy Creek, and Central Park Trails as needed.



## CRCDD Weekly Review

Monday 4/27/20	Tuesday 4/28/20	Wednesday 4/29/20	Thursday 4/30/20	Friday 5/1/20
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### Weather of the Week

Hi 78°F Lo 52°F Rain 0.00"	Hi 82°F Lo 46°F Rain 0.00"	Hi 81°F Lo 56°F Rain 0.09"	Hi 77°F Lo 55°F Rain 0.24"	Hi 81°F Lo 48°F Rain 0.00"
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### Full Maintenance

FL080 Orange Ave UNIT 20: Esplanade North (Unit 20) UNIT 29: Orange Ave (Mossy Creek to Four Oaks) Unit 32: Orange Ave UNIT 37: Common Area UNIT 37: Esplanade Nature Trail	Blair Stone Rd (Units 5,17)	Mossy Creek Lane (Units 4,6,9) NON-UNIT: Goldenrod & FL162 Shumard Oak Blvd (Units 3,5) UNIT 14: Green Space UNIT 29: Coneflower Park UNIT 4: Grove Park Dr UNIT 7: Grove Park Dr	UNIT 4: Grove Park Dr	Central Park: Tot Lot
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### Standard Maintenance

Central Park UNIT 20: WD162 on Esplanade North		UNIT 5: Four Oaks (Shumard to Tram)		NON-UNIT: Merchants Row / Four Oaks Field NON-UNIT: SB161 UNIT 1: WD240 UNIT 3: SB111A
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### Mulch

UNIT 1: TC1 Pond (FL130) UNIT 17: WD284 Pond on Four Oaks Utility Boxes	Four Oaks Blvd (Units 1,17,29) UNIT 1: WD240	Four Oaks Blvd (Units 1,17,29)	Four Oaks Blvd (Units 1,17,29)	Four Oaks Blvd (Units 1,17,29)
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### Pruning

Blair Stone Rd (Units 5,17) Four Oaks Blvd (Units 1,17,29) LSF-7 UNIT 16: Faulkner Park UNIT 21 & Arch Site UNIT 31: Jasmine Hill UNIT 31: Spiderlilly Way	Esplanade Way (Unit 5) Orange Ave UNIT 1: WD240 UNIT 16: Salinger Way UNIT 20: Esplanade North (Unit 20) UNIT 23: Riverton Park (Four Oaks to Summertime) UNIT 35: Merchants Row West UNIT 5: Drayton Drive UNIT 5: Merchants Row UNIT 7: Riverton (Grove Park to Four Oaks)	NON-UNIT: Schoolhouse Rd. & Billmore Ext. Schoolhouse Rd (Units 3,4) UNIT 4: Terrebone Dr.		
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### Detail service

FL080		Trees - Remove sucker growth	Trees - Remove sucker growth	
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### Irrigation

#### Irrigation Inspection

Controller 18, Unit 35		Controller 28, Unit 31	Controller 18, Unit 35
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#### Irrigation Troubleshooting (In Contract)

Controllier	Unit Number	Date	Description
19	5	4/27	Repair
26	27	4/27	Valve Stuck
18	35	4/28, 5/1	Wet Test

#### Irrigation Repairs

Controller	Unit Number	Date	Description	Invoice Number
28	31	4/28	Wire repair due to boring	191797
28	31	4/28	Controller repair due to lightning damage	191796

#### Additional Contracted Work

Unit	Date	Description	Invoice Number
31	4/30	Unit 31 - Clean-up Erosion on Spiderlilly way due to Tallahassee Homes Const.	191795
CP	4/30	Install (2) trees at memorial walk	191806
CP	4/29	Remove black willows	191798
16	4/28, 4/29	Unit 16 Drainage Easement - cleared cogongrass & built swale	191799
	4/27, 4/28	Fungicide Application at various locations	191800

**Accidents/Incidents:** None

**Safety and Training:** Weekly "Toolbox" Safety Meeting (Friday)

#### Routine service

Bi-weekly maintenance of Dogi Pots throughout the district.  
Bi-weekly removal of debris from grates throughout the district.  
Daily maintenance of trash cans throughout the district.  
Daily blowing of Merchant's Row at Town Center and Tot Lot.  
Weekly blowing and debris cleanup of Unit #10, Mossy Creek, and Central Park Trails as needed.



## CRCDD Weekly Review

Monday 5/4/20	Tuesday 5/5/20	Wednesday 5/6/20	Thursday 5/7/20	Friday 5/8/20
<b>Weather of the Week</b>				
Hi 90°F Lo 54°F Rain 0.00"	Hi 92°F Lo 61°F Rain 0.00"	Hi 86°F Lo 62°F Rain 0.00"	Hi 75°F Lo 49°F Rain 0.00"	Hi 80°F Lo 44°F Rain 0.00"
<b>Full Maintenance</b>				
Biltmore Ave (Units 16,2,25) Central Park-Park Crossing Tr Roadway Four Oaks Blvd (Units 1,17,28) Shomard Oak Blvd (Units 3,5) UNIT 1: Verdura Point Park UNIT 10: Green Spaces (2) UNIT 18: New Dawn Park UNIT 14: Arvon Park UNIT 18: Cummings Park UNIT 19: Twain Park UNIT 22: Carleton Park UNIT 23: Sherborn Park (Four Oaks to Summerlee) UNIT 25: Longfellow Park & Pocket Parks UNIT 26: Sholing Way Parks UNIT 29: Orange Ave (Mossy Creek to Four Oaks) UNIT 5: Dayton Drive UNIT 7: Ryeview (Grove Park to Four Oaks)	Blair Stone Rd (Units 5,17) Esplanade Way (Unit 5) LSP-7: Common Area NON-UNIT: Goldenrod & R.162 Schoolhouse Rd (Units 3,4) UNIT 1: Barringer Hill Nature Trail UNIT 1: Bonville Park UNIT 1: Mulberry Park Blvd UNIT 1: TCI Pond (FL134) UNIT 30: Overlook Park UNIT 30: Trails UNIT 30: WD141 UNIT 30: WD159 UNIT 16: Faulkner Row UNIT 16: R.220 UNIT 36: Poe Park UNIT 16: Sallinger & Sidevalk, Poe, Faulkner & Park UNIT 16: Sallinger Way UNIT 2: Sedgewick Park UNIT 23: Parks, Ponds & Green Spaces UNIT 29: Cowflower Park UNIT 30: Woodland Fields Park UNIT 31: Jasmine Hill UNIT 4: Turnstone Dr.	Mossy Creek Lane (Units 4,6,9) Shamard Oak Blvd (Units 3,5) UNIT 1: Mulberry Park Blvd UNIT 14: Green Space UNIT 21 & Arch Site: Arch Site Exterior UNIT 23: Parks, Ponds & Green Spaces UNIT 29: Cowflower Drive UNIT 35: Merchants Row Entry Feature UNIT 35: Merchants Row West UNIT 4: Grove Park Dr UNIT 5: Merchants Row UNIT 7: Grove Park Dr UNIT 8: WD149	Central Park: Butterfly Garden Central Park: FL131 Central Park: Tot Lot Hemlockway Blvd & Trail (Units 2,4) UNIT 2: Butterfly Parks UNIT 2: Newberry Parks UNIT 2: Tremont UNIT 20: Esplanade North (Unit 20) UNIT 21 & Arch Site: Arch Site Exterior UNIT 31: Parks, Green Space, Rows, LA Station Unit 32: Alley Way Unit 32: Lantana Unit Unit 32: Orange Ave Unit 32: Overcup Way UNIT 4: Grove Park Dr	FL080 Shomard Oaks Blvd West (Unit 35) UNIT 20: Esplanade North (Unit 20) UNIT 37: Common Area UNIT 37: Esplanade Nature Trail WD0905 (Pond)
<b>Standard Maintenance</b>				
UNIT 17: Common Area (Blair Stone to WD265)	NON-UNIT: SE Natural Area Balby/Esp/Overlook UNIT 16: Drainage Easement UNIT 30: WD162 on Esplanade North UNIT 26: Mossy Creek Nature Trail Est.	Central Park TR209 TR209A	UNIT 31: FL070 UNIT 31: FL170 & Butler	NON-UNIT: FL040 - Mossy Creek NON-UNIT: Mossy Creek Nature Trail UNIT 26: WD162 on Esplanade North
<b>Hand Weeding</b>				
				Central Park: Butterfly Garden
<b>Detail service</b>				
	Trees - Remove sucker growth	Trees - Remove sucker growth	Trees - Remove sucker growth	
<b>IPM</b>				
<b>Fertilizer: 24-2-11</b>				
	Central Park: Tot Lot UNIT 30: Woodland Fields Park		Bermuda Plot (CP)	
<b>Pre-Emergent: Product used - Dimension</b>				
	Central Park Mossy Creek Lane (Units 4,6,9) UNIT 31 Utility Boxes	UNIT 1: Mulberry Park Blvd		
<b>Non-Selective: Product used - Roundup QuikPro</b>				
	Central Park Mossy Creek Lane (Units 4,6,9) UNIT 19: Twain Park UNIT 30: Woodland Fields Park UNIT 31 Utility Boxes	UNIT 1: Mulberry Park Blvd	UNIT 8: WD140	
<b>Irrigation</b>				
<b>Irrigation Inspection</b>				
Controller 10, Unit 29, 30, FL170 & FL080 Controller 15, Unit Orange Ave & Ponds		Controller 7, Unit 23	Controller 7, Unit 23	Controller 26, Unit 27
<b>Irrigation Troubleshooting (In Contract)</b>				
Controller	Unit Number	Date	Description	
15	Orange Ave	5/4	Wet Test, Repair	
10	29	5/4	Wet Test, Repair	
22	16	5/5	Wet Test, Repair	
28	31	5/5	Wet Test, Repair	
7	23	5/6, 5/7	Wet Test, Repair	
26	27	5/8	Wet Test	
<b>Irrigation Repairs</b>				
Controller	Unit Number	Date	Description	Invoice Number
10	29	5/4	Irrigation Repair	191815
1	5	5/7	Pipe Repair	191814
18	35	5/7	Irrigation Repair	191816
28	31	5/5	Mainline Repair	191817
3	1	5/8	Valve Replace	191818
6	CP	5/2	Valve Replace	191819
<b>Additional Contracted Work</b>				
Unit	Date	Description	Invoice Number	
CP	5/6	Butterfly Garden - Install Plants	191811	
FL040	5/6	Dig Out Man Hole	191820	
<b>Accidents/Incidents: None</b>				
<b>Safety and Training: Weekly "Toolbox" Safety Meeting (Friday)</b>				
<b>Routine service</b>				
Bi-weekly maintenance of Dog Pits throughout the district.				
Bi-weekly removal of debris from grates throughout the district.				
Daily maintenance of trash cans throughout the district.				
Daily blowing of Merchant's Row at Town Center and Tot Lot.				
Weekly blowing and debris cleanup of Unit #10, Mossy Creek, and Central Park Trails as needed.				



## CRCDD Weekly Review

Monday 5/11/20	Tuesday 5/12/20	Wednesday 5/13/20	Thursday 5/14/20	Friday 5/15/20
<b>Weather of the Week</b>				
Hi 85°F Lo 55°F Rain 0.00"	Hi 84°F Lo 53°F Rain 0.00"	Hi 89°F Lo 59°F Rain 0.00"	Hi 89°F Lo 64°F Rain 0.00"	Hi 90°F Lo 65°F Rain 0.00"
<b>Full Maintenance</b>				
			NON-UNIT: Schoolhouse Rd. & Biltmore Ext. Orange Ave. UNIT 27: New Village UNIT 29: Orange Ave (Mossy Creek to Four Oaks) Unit 32: Orange Ave.	Orange Ave UNIT 20: Esplanade North (Unit 20) UNIT 36: Bluff Oak Way UNIT 37: Common Area UNIT 37: Esplanade Nature Trail WD090N (Pond) WD290 (Pond)
<b>Standard Maintenance</b>				
Central Park NON-UNIT: S8131	Central Park		UNIT 1: WD240 UNIT 27: TR221A UNIT 27: TR221B	UNIT 20: WD162 on Esplanade North
<b>Mulch</b>				
Four Oaks Blvd (Units 1, 17, 29)				
<b>Pruning</b>				
				UNIT 16: Faulkner Park UNIT 16: Poe Park
<b>Detail service</b>				
	Trees - Remove sucker growth	Trees - Remove sucker growth		
<b>Irrigation</b>				
<b>Irrigation Inspection</b>				
Controller 1, Unit 5	Controller 23, Unit 17		Controller 23, Unit 17	
<b>Irrigation Troubleshooting (In Contract)</b>				
Controller	Unit Number	Date	Description	
1	5	5/11	Valve Stuck, Wet Test	
23	17	5/12, 5/14	Wet Test. Repair	
<b>Irrigation Repairs</b>				
Controller	Unit Number	Date	Description	Invoice Number
1	5	5/11	Irrigation Repair	191836
15	Orange	5/12	Mainline Repair	191837
23	17	5/12, 5/13, 5/14	Mainline Repair	191838
<b>Additional Contracted Work</b>				
Unit	Date	Description	Invoice Number	
7	5/13	Merchants Row Removal of Grates & Paver Repair	191843	
CP	5/13	Application of Bifen on Yellow Jackets nest	191835	
WD240	5/13	Clearing of Conservation Easement near WD240	191833	
CP	5/15	Watering Memorial Walk Trees	191834	
<b>Accidents/Incidents:</b> None				
<b>Safety and Training:</b> Weekly "Toolbox" Safety Meeting (Friday)				
<b>Routine service</b>				
Bi-weekly maintenance of Dogi Pots throughout the district. Bi-weekly removal of debris from grates throughout the district. Daily maintenance of trash cans throughout the district. Daily blowing of Merchant's Row at Town Center and Tot Lot. Weekly blowing and debris cleanup of Unit #10, Mossy Creek, and Central Park Trails as needed.				







## CRCDD Weekly Review

Monday 5/25/20	Tuesday 5/26/20	Wednesday 5/27/20	Thursday 5/28/20	Friday 5/29/20
<b>Weather of the Week</b>				
Hi 87°F Lo 71°F Rain 0.03"	Hi 81°F Lo 70°F Rain 1.45"	Hi 88°F Lo 70°F Rain 0.43"	Hi 88°F Lo 71°F Rain 0.03"	Hi 84°F Lo 72°F Rain 0.12"
<b>Full Maintenance</b>				
MEMORIAL DAY	UNIT 1: Mulberry Park Blvd			Orange Ave UNIT 29: Orange Ave (Mossy Creek to Four Oaks) Unit 32: Orange Ave UNIT 36: Bluff Oak Way
<b>Standard Maintenance</b>				
		UNIT 27: SW Field on CC UNIT 27: TR221A UNIT 5: Large Shrub Bed - Blair stone & TR230 UNIT 5: NW Field on CC	UNIT 5: Large Shrub Bed - Blair stone & TR230	UNIT 21 & Arch Site: Arch Site Conservation Area (In
<b>Hand Weeding</b>				
			Central Park: Butterfly Garden	
<b>Mulch</b>				
				CRCDD: Additional Contracted Work
<b>Detail service</b>				
			Trees - Remove sucker growth	Central Park: Butterfly Garden
<b>IPM</b>				
<b>Pre-Emergent:</b> Product used - Dimension 2EW				
			UNIT 10: New Dawn Park UNIT 10: Overlook Park UNIT 10: WD160	CRCDD: Additional Contracted Work UNIT 10: WD141
<b>Non-Selective:</b> Product used - Roundup QuikPro				
			UNIT 10: New Dawn Park UNIT 10: Overlook Park UNIT 10: WD160	Central Park: Park Crossing Trail Park CRCDD: Additional Contracted Work UNIT 10: WD141
<b>Irrigation</b>				
<b>Irrigation Inspection</b>				
				Controller 5, Unit 3
<b>Irrigation Troubleshooting (In Contract)</b>				
Controller	Unit Number	Date	Description	
28	31	5/28	Irrigation Repair - not finished yet	
5	3	5/29	Wet Test	
<b>Irrigation Repairs</b>				
Controller	Unit Number	Date	Description	Invoice Number
7	23	5/26	Mainline Repair	191921
15	Orange	5/27	Mainline Repair	191922
20	36	5/27	Mainline Repair	191923
9	4,6,9	5/28	Gate Valve Replace	191925
19	5	5/29	Irrigation Repair	191924
<b>Accidents/Incidents:</b> None				
<b>Safety and Training:</b> Weekly "Toolbox" Safety Meeting (Friday)				
<b>Routine service</b>				
Bi-weekly maintenance of Dogi Pots throughout the district.				
Bi-weekly removal of debris from grates throughout the district.				
Daily maintenance of trash cans throughout the district.				
Daily blowing of Merchant's Row at Town Center and Tot Lot.				
Weekly blowing and debris cleanup of Unit #10, Mossy Creek, Esplanade Trail, Barringer Hill Trail and Central Park Trails as needed.				

2.

***Capital Region Community Development District***  
***3196 Merchants Row - Suite 130 Tallahassee, Florida 32311***

***Memorandum***

***Date: April 30, 2020***

***To: Rich Whetsel                      via email***  
***Operations Director***

***From: Robert Berlin***  
***Capital Region Operations Manager***

***Re: Capital Region CDD***  
***Monthly Managers Report for***  
***April 2020***

*The following is a summary of activities related to the field operations of the Capital Region Community Development District.*

***Landscaping:***

1. Please review field report from Kim Bishop (All-Pro)

***GMS:***

1. All Pro completing trail repairs on Central Park, repairing mainline irrigation in Units 4, 6 and 9, received preliminary plans for LSF-3 and LDR-5/Biltmore Extension (1 April)
  2. All Pro repairing mainline irrigation in Unit 5, exchanged email correspondence with St. Joe on LSF-3 and Unit 50 new charter school site and requested a meeting with St. Joe and Dantin consulting (2 April)
  3. All Pro responding to irrigation leak from resident on Greyfield adjacent to TC-1 pond (FL 130), updated Board member on progress of proposed sand volleyball courts adjacent to Tot Lot (3 April)
-

4. All Pro repairing mainline irrigation in Unit 23, received renewed operating permit for SWMF WD 141, spoke with Joe Brown on CDD turn over and maintenance in Unit 31 Phase 3 and Unit 50 new charter school site (6 April)
  5. M-Inc continues site work in Unit 50 at new Charter School (7 April)
  6. All Pro grading along newly installed trail repair sections in Central Park adjacent to SWMF FL 120 (8 April)
  7. M-Inc installing first lift asphalt on entry road in Unit 50 Artemis Way and I requested plans for same concerning landscape and irrigation, (9 April)
  8. Reviewing possible reduction to services to landscape contract for All Pro beginning in October to present to Board during FY 2021 budget discussions (10 April)
  9. Heavy storm event in AM with weather clearing after 9am, received landscape and irrigation specs for Artemis Way in Unit 50 from M-Inc, All Pro extending 6" mainline on Orange Ave west to Jasmine Hill( 13 April)
  10. Working with Hopping Green on updated WA 13 for Atkins, staff conference call on agenda for 21<sup>st</sup> meeting, picked up plans for LSF-3 and LDR-5/Biltmore Ave at print shop, All Pro making controller repairs in Unit 17 (14 April)
  11. Spoke with resident on additional alleyway paving in Unit 10, also to resident on blue bird boxes and squirrel baffles for same, All Pro making irrigation repairs to valve in Unit 21 and replacing controller in Unit 19 (15 April)
  12. All Pro continues landscape installation in Unit 31 Phase 3 and completed mainline (6" with zone and wire) on Orange Ave plus fencing repair at Tot Lot and begins mainline irrigation repair in Unit 10, M-Inc prepping for second lift of asphalt in Unit 31 Phase 3 and begins in afternoon installing same, also met with M-Inc on installation of trapezoidal grate on storm water facility FL 164 (16 April)
  13. All Pro continues landscape installation at SWMF FL 164 and additional erosion control on mitered end sections for same, M-Inc completing second lift paving installation in Unit 31 Phase 3 on Biltmore Ave only, All Pro completing mainline irrigation repairs in Unit 10, spoke with resident on alley way repairs in Unit 10 (17 April)
  14. All Pro repairing mainline irrigation in Unit 25 and begins wireline repairs in Unit 10, begin updating remaining developable acres of land for 2018A bond issue, held staff pre-meeting via Zoom conference (20 April)
-

15. Held District monthly meeting via Zoom conferencing, All Pro replaced damaged Dogi Pot dispenser in Unit 30 in Coneflower common area and trash dispenser in Woodland Field common area (21 April)
16. All Pro continues wireline repairs in Unit 10, HOA request for updated address map pending as map hasn't been completed, exchanged contact info with St. Joe consultants and CDD Engineer (22 April)
17. Updating O and M cost for new units LSF-3 and LDR-5 Biltmore Ave as per Supervisor request, using CAD quantities as supplied by St. Joe to District Engineer (23 April)
18. All Pro completes wireline repairs in Unit 10, updated trail sections in new units St. Joe is proposing and recalculating cost to maintain (24 April)
19. All Pro repairing mainline irrigation on Four Oaks Blvd and repair in Units 5 and 27, All Pro completing landscape installation in Unit 31 Phase 3, phone conference with St. Joe and Dantin Consulting on DRI update (27 April)
20. All Pro repairing wireline damage from utility bore at Orange Ave and Jasmine Hill also replacing damaged clock in Unit 31 caused by yet another lightning strike, received EMMA report as it relates to bond issues in Southwood from Hopping Green, requested quote for trapezoidal grates for structures in Unit 50 and 31 Phase 3 (28 April)
21. Provided update to resident on New Dawn park signage in Unit 10, provided executed (signed) copy of Addendum to Work Authorization #13 to District Records Manager, requested quote from M-Inc for trapezoidal grates for TR 105 and FL 164 (29 April)
22. Working with District Engineer in updating Southwood Master Plan Land Use map to reflect proposed changes to various land uses by St. Joe, also calculating remaining developable acres for 2018 bond issue as per GMS, All Pro reschedules spraying of Bermuda lawn due to high winds (30 April)

### **Lake Maintenance**

Fill sinkhole in SB 161

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**Southwood Infrastructure Report/Status: (K. Bishop/GMS)**

COT continues sidewalk/curb repairs

**Security/Accident Reports:**

Several items stolen from garages along alleyways in several areas

**Special Events:**

All Events cancelled until further notice

**Open Items:**

LDR-5 open space maintenance

Unit 50 open space maintenance

Tot Lot remains closed

*Should you have any questions or comments regarding the above information, please feel free to contact Robert Berlin at (850) 727-5310 or Rich Whetsel at (904) 759-8923*

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***Capital Region Community Development District***  
***3196 Merchants Row - Suite 130 Tallahassee, Florida 32311***

***Memorandum***

***Date: May 31, 2020***

***To: Rich Whetsel                      via email***  
***Operations Director***

***From: Robert Berlin***  
***Capital Region Operations Manager***

***Re: Capital Region CDD***  
***Monthly Managers Report for***  
***May 2020***

*The following is a summary of activities related to the field operations of the Capital Region Community Development District.*

***Landscaping:***

1. Please review field report from Kim Bishop (All-Pro)

***GMS:***

1. Working on true up for 2018A-1 bonds requested and received tax roll for currently assessed lots pertaining to same, received notice for final close out of Hurricane Hermine projects from FEMA, Tot Lot remains closed as per COT and Leon County guidelines (1 May)
2. All Pro replacing irrigation valve broken over the weekend in Central Park and irrigation repair in Unit 29, conference calls scheduled for true up to 2018 A-1 bond issue procedure with GMS staff and update to Hopping Green on Thursday (4 May)



3. All Pro repairing mainline irrigation in Unit 31, working with All Pro on creating new Tot Lot signage, emailed realtor explaining CDD assessments, continue working on 2018 A-1 bond true up, received drainage plans for structure adjacent to Mossy Creek Nature Trail (5 May)
  4. All Pro repairing irrigation in Unit 29, planting flowers in Butterfly Garden, and excavating sinkhole at drainage structure crossing Mossy Creek Trail, working with Hopping Green on CDD letters for LSF-3 and LDR-5 Biltmore Extension (6 May)
  5. M-Inc TV'd section of RCP drainage pipe at intersecting structure adjacent to Mossy Creek Nature Trail, and doing utility inspections in Unit 50 at new Charter School, All Pro repairing irrigation in Units 5 and 35, fertilizing Central Park lawn area, conference call with CDD staff and Hopping Green, received call from resident on possible conservation easement encroachment in Unit 1 (7 May)
  6. All Pro testing irrigation in Unit 27 and replacing valve in Unit 1 and meeting resident over concerns on conservation easement encroachment in Unit 1, received CDD logo files from Bulldog Communications and forwarded to All Pro for new Tot Lot signage, received CDD letters and forwarded to St. Joe for review and Board Chair for signature (8 May)
  7. All Pro repairing irrigation break in Unit 5, received call from HOA on resident concerns of common area behind home in Unit 23, prepared 3 drafts of the FY 2021 O & M budget for review by staff (11 May)
  8. All Pro repairing mainline irrigation on Orange Ave and begin mainline repair in Unit 17, new sign installed in Unit 10 park on New Dawn, All Pro treating Yellow Jacket ground nest in Central Park opposite Salinger Way, St. Joe request update on CDD letters for LSF-3 and LDR-5 (12 May)
  9. GMS locating rear property corners in Unit 1 in response to resident concerns on conservation easement encroachment, had All Pro help clear rear property line and contacted Sams (surveyors) to schedule crew to locate extent of encroachment and prepare signed and sealed sketch of same, All Pro continues mainline repair in Unit 17, second application to yellow jacket nest in Central Park, begins tree grate removal in Town Center, send St. Joe signed CDD letters for LSF-3 and LDR-5 Biltmore Ave (13 May)
  10. All Pro completing irrigation mainline repair in Unit 17, completes tree grate removal in Town Center for enlarging, Resident called GMS over concerns of "coyote" in Mission site fenced area in Unit 18 and sent photos, determined it was red fox and asked All Pro to have "trapper" investigate, received request from homeowner in Unit 32 Phase 2 about swale drainage, conference call with GMS staff and Hopping Green (14 May)
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11. Spoke with Board Supervisor on future sand volleyball courts adjacent to Tot Lot, met with All Pro in Unit 32 Phase 2 on drainage swale concern and reported findings to homeowner via email, registered with Florida PA to take required 7 hour course concerning FEMA reimbursements as agent to CDD, met with Kim Bishop of All Pro in concerns about common area in Unit23 (15 May)
  12. All Pro removing rope, makeshift swing and vandalized bench from Longfellow Park common area, spoke with homeowner on common area restoration in Unit 23, met with St. Joe on land use, developed acreage, and closed units to date as I continue to work on 2018A-1 bond true up (18 May)
  13. Multiple calls on irrigation leak in Iberville Park, All Pro shuts down main, complete calculations for true up update for the 2018 A-1 bond issue, update spreadsheet and send draft of results to GMS staff for review(19 May)
  14. All Pro repairing mainline irrigation in Unit 1 at Iberville Park also had contractor build frame and sign support for new Tot Lot sign and install same, rain starting around noon and continuing rest of day, operations shut down (20 May)
  15. Reviewing irrigation plans for LSF-3 and LDR-5 Biltmore Ave, spoke with St. Joe concerning same, met with Kim Bishop on alleyway paving, All Pro working on mainline irrigation repair in Unit 10 (21 May)
  16. All Pro replacing irrigation valves in Units 3,4,6 and 9, installed new Tot Lot signage, continuous rain in afternoon shuts down operations (22 May)
  17. Office Closed -- Memorial Day (25 May)
  18. All Pro repairing irrigation in Unit 23, working with St. Joe on build out projections for future years, requested payment for SWMF operating permit renewals for WD 290, 90N and 90S (26 May)
  19. All Pro repairing mainline irrigation on Orange Ave and in Unit 36 and repairing sinkhole at drainage structure on Mossy Creek Trail, Apache Asphalt adding additional paving in Alleyway turn in Unit 10, completed 7 hr. required FEMA course (27 May)
  20. All Pro replacing irrigation valve for units 4,6 and 9 and working on stormwater repairs on various ponds, responded to homeowner concern on maintenance along Overcup drainage easement in Unit 32 Phase 2 (28 May)
  21. All Pro repairing irrigation in Unit 25, Surveying lot encroachment (SAMS) in Unit 1 on Piney Grove, received St Joe application to NFWFMD for Storm Water Management Facility in LDR-5 Biltmore, requested missing SWMF inspection reports from COTGM (29 May)
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## **Lake Maintenance**

### **Southwood Infrastructure Report/Status: (K. Bishop/GMS)**

COT continues sidewalk/curb repairs

### **Security/Accident Reports:**

Home burglarized on Mossy Creek

### **Special Events:**

All Events cancelled until further notice

### **Open Items:**

LDR-5 open space maintenance

Unit 50 open space maintenance

LSF-3 open space and SWMF maintenance

Tot Lot remains closed

*Should you have any questions or comments regarding the above information, please feel free to contact Robert Berlin at (850) 727-5310 or Rich Whetsel at (904) 759-8923*

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3.

	<u>APR ACTUAL</u>	<u>APR BUDGET</u>	<u>\$ VARIANCE</u>	<u>% VARIANCE</u>	<u>COMMENTS</u>
34000 Management fees	\$ 10,500.00	\$ 10,500.00	\$ -	0.00%	GMS FY 2019 contracted services
34500 Security	\$ -	\$ 833.33	\$ 833.33	100.00%	
34010 Communications	\$ 500.00	\$ 833.33	\$ 333.33	40.00%	Bulldog FY 2019 contracted services
46200 Landscape Maint. Contracted	\$ 73,270.74	\$ 73,270.74	\$ -	0.00%	All Pro FY 2019 contracted services
46225 Landscape Maint. New Units	\$ 5.02	\$ 625.00	\$ 619.98	99.20%	New Doggie Pot maintenance in Unit 32 common area
46500 Pond Maint. Contract	\$ 865.00	\$ 418.67	\$ (446.33)	-107.60%	Water Testing
46525 Pond Maint. New Units	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
46550 Pond Repairs Current Units	\$ 976.25	\$ 2,500.00	\$ 1,523.75	60.95%	Vegetation removal in Unit 16 spillway
46575 Pond Repairs New Units	\$ -	\$ 125.00	\$ 125.00	0.00%	Not included in budget for FY 2019
46600 SWMF Operating Permit Fees	\$ -	\$ 459.00	\$ 459.00	100.00%	COTGM Operating Permit Fee for SWMF
46400 Irrig. Maint. Contracted	\$ 4,133.70	\$ 4,133.70	\$ -	0.00%	All Pro FY 2019 contracted services
46425 Irrig. Maint. New Units	\$ 3.00	\$ 41.67	\$ 38.67	92.80%	None online this month
46450 Irrig. Repairs Current Units	\$ 6,748.67	\$ 3,333.33	\$ (3,415.34)	-102.46%	Mainline and numerous valve replacements
46475 Irrig. Repairs New Units	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
46465 Irrig. System Upgrades	\$ -	\$ 104.17	\$ 104.17	0.00%	None online this month
46480 Pump Station Maintenance	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
47000 Preserve Maintenance	\$ 4,226.00	\$ 3,333.33	\$ (892.67)	-26.78%	Concrete trail repairs in west CP area
46485 Tot Lot Inspection/Maintenance	\$ 480.00	\$ 416.67	\$ (63.33)	-15.20%	Spring pressurewash and sanitize, repair fence closure
46490 Storm Event/Repair/Cleaning	\$ 2,682.00	\$ 2,916.67	\$ 234.67	8.05%	Cut up and remove large storm damaged Oak at Merchant and Four Oaks
46495 Reuse Retrofit	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
46520 Alleyway Maintenance	\$ -	\$ 416.67	\$ 416.67	100.00%	None online this month
46900 Miscellaneous Maintenance	\$ 468.50	\$ 625.00	\$ 156.50	25.04%	Road clean up and stabilization in Unit 31
43000 Utilities	\$ 7,450.00	\$ 3,750.00	\$ (3,700.00)	-98.67%	Updated 6.3.20
49400 Special Events	\$ -	\$ 416.67	\$ 416.67	100.00%	Pops in Park
46850 Other - Contingency	\$ 1,078.65	\$ 416.67	\$ (661.98)	-158.88%	Fungicide treatment in various areas
65000 Budget Stabilization	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
61000 Capital Expenditures	\$ -	\$ 2,083.33	\$ 2,083.33	100.00%	6" irrigation mainline extension on Orange Ave
60000 Reserve for Capital - R&R	\$ -	\$ 7,850.75	\$ 7,850.75	100.00%	None online this month
46910 Common Area Maintenance	\$ -	\$ 666.67	\$ 666.67	100.00%	
<b>TOTAL</b>	<b>\$ 113,387.53</b>	<b>\$ 120,068.36</b>	<b>\$ 6,680.83</b>	<b>5.56%</b>	

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>\$ VARIANCE</u>	<u>% VARIANCE</u>	<u>COMMENTS</u>
34000 Management fees	\$ 73,500.00	\$ 73,500.00	\$ -	0.00%	GMS FY 2019 contracted services
34500 Security	\$ 5,843.00	\$ 5,833.33	\$ (9.67)	-0.17%	
34010 Communications	\$ 3,500.00	\$ 5,833.33	\$ 2,333.33	40.00%	Bulldog FY 2019 contracted services
46200 Landscape Maint. Contracted	\$ 512,895.18	\$ 512,895.18	\$ -	0.00%	All Pro FY 2019 contracted services
46225 Landscape Maint. New Units	\$ 101.09	\$ 4,375.00	\$ 4,273.91	97.69%	New Doggie Pot maintenance in Unit 32 common area
46500 Pond Maint. Contract	\$ 1,730.00	\$ 2,916.67	\$ 1,186.67	40.69%	Water Testing
46525 Pond Maint. New Units	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
46550 Pond Repairs Current Units	\$ 23,131.12	\$ 17,500.00	\$ (5,631.12)	-32.18%	Vegetation removal in Unit 16 spillway
46575 Pond Repairs New Units	\$ -	\$ 875.00	\$ 875.00	0.00%	Not included in budget for FY 2019
46600 SWMF Operating Permit Fees	\$ 918.00	\$ 3,213.00	\$ 2,295.00	71.43%	COTGM Operating Permit Fee for SWMF
46400 Irrig. Maint. Contracted	\$ 28,935.50	\$ 28,935.90	\$ -	0.00%	All Pro FY 2019 contracted services
46425 Irrig. Maint. New Units	\$ 15.00	\$ 291.67	\$ 276.67	94.86%	None online this month
46450 Irrig. Repairs Current Units	\$ 24,277.32	\$ 23,333.33	\$ (943.99)	-4.05%	Mainline and numerous valve replacements
46475 Irrig. Repairs New Units	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
46465 Irrig. System Upgrades	\$ -	\$ 729.17	\$ 729.17	0.00%	None online this month
46480 Pump Station Maintenance	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
47000 Preserve Maintenance	\$ 33,753.22	\$ 23,333.33	\$ (10,419.89)	-44.66%	Concrete trail repairs in west CP area
46485 Tot Lot Inspection/Maintenance	\$ 2,361.68	\$ 2,916.67	\$ 554.99	19.03%	Spring pressurewash and sanitize, repair fence closure
46490 Storm Event/Repair/Cleaning	\$ 10,432.63	\$ 20,416.67	\$ 9,984.04	48.90%	Cut up and remove large storm damaged Oak at Merchant and Four Oaks
46495 Reuse Retrofit	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
46520 Alleyway Maintenance	\$ 600.00	\$ 2,916.67	\$ 2,316.67	79.43%	None online this month
46900 Miscellaneous Maintenance	\$ 5,306.07	\$ 4,375.00	\$ (931.07)	-21.28%	Road clean up and stabilization in Unit 31
43000 Utilities	\$ 26,485.00	\$ 26,250.00	\$ (235.00)	-0.90%	Updated 6-3-20
49400 Special Events	\$ -	\$ 2,916.67	\$ 2,916.67	100.00%	Pops in the Park
46650 Other - Contingency	\$ 1,649.48	\$ 2,916.67	\$ 1,267.19	43.45%	Fungicide treatment in various areas
65000 Budget Stabilization	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
61000 Capital Expenditures	\$ -	\$ 14,583.33	\$ 14,583.33	100.00%	6" irrigation mainline extension on Orange Ave
60000 Reserve for Capital - R&R	\$ 1,050.00	\$ 54,955.25	\$ 53,905.25	98.09%	None online this month
46910 Common Area Maintenance	\$ 2,420.35	\$ 4,666.67	\$ 2,246.32		
<b>TOTAL</b>	<b>\$ 756,484.69</b>	<b>\$ 840,478.50</b>	<b>\$ 83,993.81</b>	<b>9.99%</b>	

	<u>MAY ACTUAL</u>	<u>MAY BUDGET</u>	<u>\$ VARIANCE</u>	<u>% VARIANCE</u>	<u>COMMENTS</u>
34000 Management fees	\$ 10,500.00	\$ 10,500.00	\$ -	0.00%	GMS FY 2019 contracted services
34500 Security	\$ -	\$ 833.33	\$ 833.33	100.00%	
34010 Communications	\$ 500.00	\$ 833.33	\$ 333.33	40.00%	Buildog FY 2019 contracted services
46200 Landscape Maint. Contracted	\$ 73,270.74	\$ 73,270.74	\$ -	0.00%	All Pro FY 2019 contracted services
46225 Landscape Maint. New Units	\$ 5.02	\$ 625.00	\$ 619.98	99.20%	New Doggie Pot, maintenance in Unit 32, trees in 16 and 30
46500 Pond Maint. Contract	\$ -	\$ 416.67	\$ 416.67	100.00%	None online this month
46525 Pond Maint. New Units	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
46550 Pond Repairs Current Units	\$ 1,113.00	\$ 2,500.00	\$ 1,387.00	55.48%	New grates TR 005 and FL 264, sinkhole excavation and repair
46575 Pond Repairs New Units	\$ -	\$ 125.00	\$ 125.00	0.00%	Not included in budget for FY 2019
46600 SWMF Operating Permit Fees	\$ 1,377.00	\$ 459.00	\$ (918.00)	-200.00%	COTGM Operating Permit Fee for SWMF
46400 Irrig. Maint. Contracted	\$ 4,133.70	\$ 4,133.70	\$ -	0.00%	All Pro FY 2019 contracted services
46425 Irrig. Maint. New Units	\$ 3.00	\$ 41.67	\$ 38.67	92.80%	New heads in Units 29 and 31
46450 Irrig. Repairs Current Units	\$ 8,668.33	\$ 3,333.33	\$ (5,335.00)	-160.05%	Mainline and numerous valve repairs
46475 Irrig. Repairs New Units	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
46465 Irrig. System Upgrades	\$ -	\$ 104.17	\$ 104.17	0.00%	None online this month
46480 Pump Station Maintenance	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
47000 Preserve Maintenance	\$ 665.77	\$ 3,333.33	\$ 2,667.56	80.03%	Tree/flower replacement, mowing and yellow jacket treatment
46485 Tot Lot Inspection/Maintenance	\$ 415.00	\$ 416.67	\$ 1.67	0.40%	New Use/Rule Signage
46490 Storm Event/Repair/Cleaning	\$ 1,203.20	\$ 2,916.67	\$ 1,713.47	58.75%	Common area clean up in Unit 23
46495 Reuse Retrofit	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
46520 Alleyway Maintenance	\$ 1,450.00	\$ 416.67	\$ (1,033.33)	-248.00%	Extend inside radius due to truck damage in Unit 10
46900 Miscellaneous Maintenance	\$ 479.00	\$ 825.00	\$ 146.00	23.36%	New Signage Overlook Park Unit 10
43000 Utilities	\$ -	\$ 3,750.00	\$ 3,750.00	100.00%	Updated 6-3-20
49400 Special Events	\$ -	\$ 416.67	\$ 416.67	100.00%	None online this month
46650 Other - Contingency	\$ -	\$ 416.67	\$ 416.67	100.00%	None online this month
65000 Budget Stabilization	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
61000 Capital Expenditures	\$ -	\$ 2,083.33	\$ 2,083.33	100.00%	None online this month
60000 Reserve for Capital - R&R	\$ -	\$ 7,850.75	\$ 7,850.75	100.00%	None online this month
46910 Common Area Maintenance	\$ -	\$ 666.67	\$ 666.67	100.00%	None online this month
<b>TOTAL</b>	<b>\$ 103,783.76</b>	<b>\$ 120,068.36</b>	<b>\$ 16,284.60</b>	<b>13.56%</b>	

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>\$ VARIANCE</u>	<u>% VARIANCE</u>	<u>COMMENTS</u>
34000 Management fees	\$ 84,000.00	\$ 84,000.00	\$ -	0.00%	GMS FY 2019 contracted services
34500 Security	\$ 5,843.00	\$ 6,666.67	\$ 823.67	12.36%	
34010 Communications	\$ 4,000.00	\$ 6,666.67	\$ 2,666.67	40.00%	Buildog FY 2019 contracted services
46200 Landscape Maint. Contracted	\$ 586,165.92	\$ 586,165.92	\$ -	0.00%	All Pro FY 2019 contracted services
46225 Landscape Maint. New Units	\$ 105.11	\$ 5,000.00	\$ 4,893.89	97.88%	New Doggie Pot, maintenance in Unit 32, trees in 16 and 30
46500 Pond Maint. Contract	\$ 1,730.00	\$ 3,333.33	\$ 1,603.33	48.10%	Additional alum treatment and new plantings in FL 130
46525 Pond Maint. New Units	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
46550 Pond Repairs Current Units	\$ 24,244.12	\$ 20,000.00	\$ (4,244.12)	-21.22%	New grates TR 005 and FL 264, sinkhole excavation and repair
46575 Pond Repairs New Units	\$ -	\$ 1,000.00	\$ 1,000.00	0.00%	Not included in budget for FY 2019
46600 SWMF Operating Permit Fees	\$ 2,295.00	\$ 3,672.00	\$ 1,377.00	37.50%	COTGM Operating Permit Fee for SWMF
46400 Irrig. Maint. Contracted	\$ 33,069.60	\$ 33,069.60	\$ -	0.00%	All Pro FY 2019 contracted services
46425 Irrig. Maint. New Units	\$ 18.00	\$ 333.33	\$ 315.33	94.60%	New heads in Units 29 and 31
46450 Irrig. Repairs Current Units	\$ 32,945.65	\$ 26,666.67	\$ (6,278.98)	-23.55%	Mainline and numerous valve repairs
46475 Irrig. Repairs New Units	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
46465 Irrig. System Upgrades	\$ -	\$ 833.33	\$ 833.33	0.00%	None online this month
46480 Pump Station Maintenance	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
47000 Preserve Maintenance	\$ 34,418.99	\$ 26,666.67	\$ (7,752.32)	-29.07%	Tree/flower replacement, mowing and yellow jacket treatment
46485 Tot Lot Inspection/Maintenance	\$ 2,776.68	\$ 3,333.33	\$ 556.65	16.70%	New Use/Rule Signage
46490 Storm Event/Repair/Cleaning	\$ 11,635.83	\$ 23,333.33	\$ 11,697.50	50.13%	Common area clean up in Unit 23
46495 Reuse Retrofit	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
46520 Alleyway Maintenance	\$ 2,050.00	\$ 3,333.33	\$ 1,283.33	38.50%	Extend inside radius due to truck damage in Unit 10
46900 Miscellaneous Maintenance	\$ 5,785.07	\$ 5,000.00	\$ (785.07)	-15.70%	New Signage Overlook Park Unit 10
43000 Utilities	\$ 26,485.00	\$ 30,000.00	\$ 3,515.00	11.72%	
49400 Special Events	\$ -	\$ 3,333.33	\$ 3,333.33	100.00%	None online this month
46650 Other - Contingency	\$ 1,649.48	\$ 3,333.33	\$ 1,683.85	50.52%	None online this month
65000 Budget Stabilization	\$ -	\$ -	\$ -	0.00%	Not included in budget for FY 2019
61000 Capital Expenditures	\$ 16,367.16	\$ 16,666.67	\$ 299.51	1.80%	None online this month
60000 Reserve for Capital - R&R	\$ 1,050.00	\$ 62,806.00	\$ 61,756.00	98.33%	None online this month
46910 Common Area Maintenance	\$ 2,420.35	\$ 5,333.33	\$ 2,912.98	54.62%	
<b>TOTAL</b>	<b>\$ 876,635.61</b>	<b>\$ 960,546.85</b>	<b>\$ 83,911.24</b>	<b>8.74%</b>	

6/3/2020



*Capital Region  
Community Development District  
Agenda*

*Audit Committee Meeting*

Thursday  
June 11, 2020  
6:30 p.m.

[www.CapitalRegionCDD.com](http://www.CapitalRegionCDD.com)

- I. Roll Call
- II. Review and Selection of Audit RFP Criteria
- III. Other Business
- IV. Adjournment



## N COMMUNITY DEVELOPMENT DISTRICT AUDITOR SELECTION EVALUATION CRITERIA

**1. Ability of Personnel. (20 Points)**

(E.g., geographic location of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.)

2. *Proposer's Experience.* (20 Points)

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other or current Community Development District(s) in other contracts; character, integrity, reputation of Proposer, etc.)

**3. Understanding of Scope of Work. (20 Points)**

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

**4. Ability to Furnish the Required Services. (20 Points)**

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required.

5. *Price.* (20 Points)

Points will be awarded based upon the lowest total proposal for rendering the services and the reasonableness of the proposal.

**Total** (100 Points)