

MINUTES OF MEETING
CAPITAL REGION COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Capital Region Community Development District was held Thursday, May 12, 2022 at 6:30 p.m. at the Southwood Community Center, 4675 Grove Park Drive, Tallahassee, Florida.

Present and constituting a quorum were:

Andrew Wiggins	Chairman
April Johnston	Vice Chairperson
Corbin deNagy	Supervisor
Kyle Rojas	Supervisor by telephone

Also present were:

James Oliver	District Manager
Joe Brown	District Counsel
Robert Berlin	Operations Manager - GMS
Keith Dantin	Engineering Consultant

The following is a summary of the actions taken at the May 12, 2022 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Wiggins called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the April 14, 2022 Meeting
- B. Balance Sheet as of March 31, 2022 and Statement of Revenues & Expenditures for the Period Ending March 31, 2022
- C. Allocation of Assessments
- D. Check Register

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On MOTION by Mr. Wiggins seconded by Ms. Johnston with all in favor the April 14, 2022 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

**Discussion of Scheduling Joint Meeting
Between CDD Board and HOA Board**

This item deferred.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2022-04
Approving the Proposed Budget for Fiscal
Year 2023 Declaring Special Assessment to
Fund the Proposed Budgets and Setting
Public Hearings**

Mr. Oliver gave an overview of the budget process and stated the proposed budget in front of you is the worst-case scenario in terms of what the assessments will be and you will refine this over the next couple months. What is driving the approximate 8% increase in this budget is capital reserve contribution, assistant operations manager, routine line-item increases.

On MOTION by Ms. Johnston seconded by Mr. deNagy with all in favor Resolution 2022-04 approving the proposed fiscal year 2023 budget and setting the public hearing for August 13, 2022 was approved.

SIXTH ORDER OF BUSINESS

Review of Capital Reserve Study

A copy of the capital reserve study was included in the agenda package.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney - Report

There being none, the next item followed.

B. Dantin Consulting

There being none, the next item followed.

C. Property Management Report

1. All Pro Reports

A copy of the All Pro reports was included in the agenda package.

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2. Operations Memorandum

A copy of the operations memorandum was included in the agenda package.

3. Variance Report

A copy of the variance report was included in the agenda package.

4. Request for Pool Construction

On MOTION by Mr. deNagy seconded by Ms. Johnston with all in favor district counsel was authorized to prepare an access agreement subject to review and approval by the chair.

D. Manager

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisor’s Requests

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Audience Comments

Other items: invasive plants on Mossy Creek Trail, bond issues to be paid off, status of St. Joe construction, put budget on the screen at the next meeting, HOA/CDD joint meeting, on-street parking in Unit 27.

TENTH ORDER OF BUSINESS

Next Scheduled Meeting – June 9, 2022 at 6:30 p.m. at the Southwood Community Center

Mr. Wiggins stated the next scheduled meeting will be June 9th at 6:30 p.m.

The meeting adjourned at 7:21 p.m.

May 12, 2022

Capital Region CDD

DocuSigned by:
Jim Oliver
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Secretary/Assistant Secretary

DocuSigned by:
Andrew Higgins
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Chairman/Vice Chairman