MINUTES OF MEETING
CAPITAL REGION COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Capital Region Community Development District was held Thursday, July 14, 2022 at 6:30 p.m. at the Southwood Community Center, 4675 Grove Park Drive, Tallahassee, Florida.

Present and constituting a quorum were:

Andrew Wiggins	Chairman
April Johnston	Vice Chairperson by telephone
Corbin deNagy	Assistant Secretary
Kyle Rojas	Assistant Secretary

Also present were:

James Oliver	District Manager
Sarah Sandy	District Counsel
Robert Berlin	Operations Manager - GMS

The following is a summary of the actions taken at the July 14, 2022 meeting.

FIRST ORDER OF BUSINESS   **Roll Call**

Mr. Wiggins called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS   **Audience Comments**

There being none, the next item followed.

THIRD ORDER OF BUSINESS   **Approval of Consent Agenda**
   A.   **Approval of the Minutes of the June 9, 2022 Meeting**
   B.   **Balance Sheet as of May 31, 2022 and Statement of Revenues & Expenditures for the Period Ending May 31, 2022**
   C.   **Allocation of Assessments**
   D.   **Check Register**

> On MOTION by Mr. Rojas seconded by Mr. deNagy with all in favor the consent agenda items were approved.

FOURTH ORDER OF BUSINESS   **Discussion of Fiscal Year 2023 Approved Budget**

Mr. Oliver stated the only change to the proposed budget in the agenda package is removal of the budgeted amount for the assistant operations manager line item. Instead of $60,000, it is now zero; Robert is going to be staying with the district longer than we thought. Right now we don't need to train someone. In the assessments on page 3 you will see there is a much tighter difference between the FY22 assessment and the FY23 and the difference for the 30-foot product is $13 per year, for the 50-foot lot it is $16 per year. The 75's $23 per year and the half acre has an increase of $34 per year. The net increase in expenditures this year is $83,000 and $40,000 of that is the increase in the capital reserves.

FIFTH ORDER OF BUSINESS   **Stormwater Needs Analysis Report**

Mr. Oliver stated Robert did the bulk of the work on this project and it has been submitted to the City of Tallahassee by the required statutory deadline.

> On MOTON by Mr. Rojas seconded by Mr. deNagy with all in favor the stormwater needs analysis report was accepted.

SIXTH ORDER OF BUSINESS   **Staff Reports**

A.   Attorney

There being none, the next item followed.

B.   Dantin Consulting

There being none, the next item followed.

C.   Property Management Report

1.   All Pro Reports

A copy of the All Pro reports was included in the agenda package.

2.   Operations Memorandum

A copy of the operations memorandum was included in the agenda package.

3.   Variance Report

A copy of the variance report was included in the agenda package.

D.   Manager

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS   **Supervisor's Requests**

Mr. Rojas asked have we heard about a meeting with the HOA?

Mr. Oliver stated I haven't, but I sent an email to the HOA.

EIGHTH ORDER OF BUSINESS   **Audience Comments**

Mr. Barber stated I am with All Pro and I am a resident and have worked with Mr. Berlin for 22 years and enjoyed it and hate to see him leave. I want you to know we have been working with Southwood and the CDD for about 20 years and I've never seen the costs we are seeing now. I'm paying over $30,000 on fuel, I paid $100 for a piece of PVC pipe yesterday. I know the budget is pretty much set and as we move forward with the project keep in mind that costs are not going down, they are going up. It is important that the HOA and CDD continue to work together to get these things done.

NINTH ORDER OF BUSINESS   **Next Scheduled Meeting – August 11, 2022 at 6:30 p.m. at the Southwood Community Center**

Mr. Wiggins stated the next scheduled meeting will be August 11, 2022 at 6:30 p.m.

The meeting adjourned at 6:58 p.m.

DocuSigned by:

Jim Oliver

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Secretary/Assistant Secretary

DocuSigned by:

Andrew Wiggins

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Chairman/Vice Chairman