

MINUTES OF MEETING
CAPITAL REGION COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Capital Region Community Development District was held Thursday, May 11, 2023 at 6:44 p.m. at the Southwood Community Center, 4675 Grove Park Drive, Tallahassee, Florida.

Present and constituting a quorum were:

Kyle Rojas	Chairman
Corbin deNagy	Vice Chairperson
David Frank	Supervisor

Also present were:

James Oliver	District Manager
Sarah Sandy	District Counsel
Robert Berlin	Director of Operations - GMS

The following is a summary of the actions taken at the May 11, 2023 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Rojas called the meeting to order at 6:44 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

Comments/requests: Outstanding commitments by St. Joe, no more building until stormwater facilities master plan is approved, metal around trees, one-way alleyway, parking in Unit 17, CDD core mission per Florida Statutes, limited open areas and green spaces.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the April 13, 2023 Meeting
- B. Balance Sheet as of March 31, 2023 and Statement of Revenues & Expenditures for the Period Ending March 31, 2023
- C. Allocation of Assessments
- D. Check Register

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On MOTION by Mr. deNagy seconded by Mr. Frank with all in favor the consent agenda items were approved.

FOURTH ORDER OF BUSINESS Discussion of Actions Resulting from Workshop

The board discussed and took audience comments regarding the joint HOA/CDD workshop held immediately prior to the beginning of the CDD meeting.

FIFTH ORDER OF BUSINESS Fiscal Year 2024 Proposed Budget

A. Review of Fiscal Year 2024 Proposed Budget

Mr. Oliver gave an overview of the budget process and reviewed the admin budget, assessment increases for the different product types and Mr. Berlin reviewed the field operations.

B. Consideration of Resolution 2023-01 Approving the Proposed Budget for Fiscal Year 2024 and Setting a Public Hearing Date to Adopt

On MOTION by Mr. deNagy seconded by Mr. Frank with all in favor Resolution 2023-01 approving the proposed fiscal year 2024 budget and setting the public hearing for August 10, 2023 was approved.

SIXTH ORDER OF BUSINESS Consideration of Work Authorization No. 14 with Atkins North America, Inc.

On MOTION by Mr. deNagy seconded by Mr. Frank with all in favor work authorization no. 14 with Atkins North America, Inc. in the amount not-to-exceed \$10,000 was approved.

SEVENTH ORDER OF BUSINESS Staff Reports

A. Attorney - Report

Ms. Sandy stated Mr. McMurray who was at the last meeting on behalf of the Southwood Golf Course, followed up with me after the meeting to ask if the board would be interested in moving forward and I told him I do not speak for the Board but given that the Board didn't take any action at the last meeting or ask that it be on a future agenda, I didn't think it was something

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that was going to be moving forward at this time and if he had additional information to present he could bring that back to you. I have not heard back from him.

Mr. Berlin outlined an issue with a particular house being built at Orange Avenue and Four Oaks and will provide Sarah with a sketch and survey so that she can craft an easement, all of which will be paid for by the builder.

On MOTION by Mr. deNagy seconded by Mr. Frank with all in favor staff was authorized to work on Maple Ridge easement.

B. Dantin Consulting

There being none, the next item followed.

C. Property Management Report

1. All Pro Reports

A copy of the All Pro report was included in the agenda package.

2. Operations Memorandum

A copy of the operations memorandum was included in the agenda package.

3. Variance Report

A copy of the variance report was included in the agenda package.

D. Manager

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisor’s Requests

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Audience Comments

Additional comments: Pond capacity, new construction with onsite stormwater storage, plantings in medians,

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TENTH ORDER OF BUSINESS

**Next Scheduled Meeting – June 8, 2023 at
6:30 p.m. at the Southwood Community
Center**

Mr. Rojas stated the next meeting is scheduled to be held June 8, 2023 at 6:30 p. m. in the same location.

The meeting adjourned at 7:56 p.m.

DocuSigned by:

Jim Oliver

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Secretary/Assistant Secretary

DocuSigned by:

L Kyle Rojas

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Chairman/Vice Chairman