

MINUTES OF MEETING
CAPITAL REGION COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Capital Region Community Development District was held Thursday, June 8, 2023 at 6:30 p.m. at the Southwood Community Center, 4675 Grove Park Drive, Tallahassee, Florida.

Present and constituting a quorum were:

Kyle Rojas	Chairman
Corbin deNagy	Vice Chairperson
Brian Kelley	Supervisor
Chuck Urban	Supervisor
David Frank	Supervisor

Also present were:

James Oliver	District Manager
Sarah Sandy	District Counsel
Robert Berlin	Operations Manager - GMS
5 residents	

The following is a summary of the actions taken at the June 8, 2023 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Rojas called the meeting to order at 6:30 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. **Approval of the Minutes of the May 11, 2023 Meeting**
- B. **Balance Sheet as of April 30, 2023 and Statement of Revenues & Expenditures for the Period Ending April 30, 2023**
- C. **Allocation of Assessments**
- D. **Check Register**

On MOTION by Mr. Kelley seconded by Mr. Urban with all in favor the consent agenda items were approved.

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FOURTH ORDER OF BUSINESS

Discussion of Fiscal Year 2024 Approved Budget

Mr. Oliver gave an overview of the budget process, and proposed reductions to the engineer's line item from \$25,000 to \$15,000 and the attorney from \$57,000 to \$37,000 and zero out special events.

On MOTION by Mr. deNagy seconded by Mr. Urban with all in favor the changes outlined by Mr. Oliver were accepted.

FIFTH ORDER OF BUSINESS

Consideration of One (1) Year Extension of Property Access Agreement with Gate Petroleum Company

On MOTION by Mr. Kelley seconded by Mr. deNagy with all in favor the one-year extension of the property access agreement with Gate Petroleum Company was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Dantin Consulting

There being none, the next item followed.

C. Property Management Report

1. All Pro Reports

A copy of the All Pro reports was included in the agenda package.

2. Operations Memorandum

A copy of the operations memorandum was included in the agenda package.

3. Variance Report

A copy of the variance report was included in the agenda package.

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D. Manager

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS Supervisor’s Requests

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS Audience Comments

Ms. Burns asked has anything been done about the grass on Blairstone?

Mr. Berlin stated we are going to keep seeding it.

**NINTH ORDER OF BUSINESS Next Scheduled Meeting – July 13, 2023 at
6:30 p.m. at the Southwood Community
Center**

Mr. Rojas stated the next meeting will be held July 13, 2023 at 6:30 p.m.

The meeting adjourned at 6:47 p.m.

DocuSigned by:
Jim Oliver
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Secretary/Assistant Secretary

DocuSigned by:
Kyle Rojas
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Chairman/Vice Chairman